

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
September 11, 2019

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, September 11, 2019.

Chairman Siarkowski called the meeting to order at 7:00 P.M.

PRESENT

Wrandy Siarkowski	Chairman
John Rizzo	Vice Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Helen Martin	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

JULY 10, 2019 MEETING MINUTES

The Board approved the July 10, 2019 meeting minutes on a motion made by Mr. Trumbull, seconded by Mr. Rizzo, carried four (4) in favor, two (2) abstained (Trudel & Martin), and none (0) opposed.

AUGUST 14, 2019 MEETING MINUTES

The Board approved the August 14, 2019 meeting minutes on a motion made by Ms. Martin, seconded by Mr. Trumbull, carried five (5) in favor, one (1) abstained (Rizzo), and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 4, 8, & 17.

PLANT OPERATIONS

Noncompliance Event

Plant Manager Arnold reported that the monthly mass loading for cadmium was exceeded on August 8, 2019. The event was reported to NYS DEC on September 5, 2019.

Odor Complaints

Plant Manager Arnold reported that two (2) residents filed odor complaints via email for the following locations:

- o Cutter Drive in Johnstown – August 30 & 31, September 7, 2019.
- o Breckenridge Drive in Johnstown – September 7, 2019.

Manager Arnold responded to both residents through email. Carus Corporation was on-site to recalibrate the chemical feed system for odor control. Potassium permanganate dosing was increased from one (1) pail/day to three (3) pails/day, including weekends. All complaints were reported to NYS DEC and posted to the Odor Complaint Log on the GJJWTF website.

NYS DEC Consent Order

Plant Manager Arnold reported that he contacted GJJSB legal counsel concerning payment of the civil penalty issued by the NYS DEC Order on Consent. Attorney Schachner stated there is no legal reason that a one-time payment cannot be made, however the GJJSB did petition for a payment schedule to accommodate the financial hardship of the municipality. On a motion made by Ms. Martin, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board amended the previously adopted August 14, 2019 motion as follows:

Per the Order on Consent, a total payable civil penalty in the amount of \$12,600.00, shall be paid in two (2) installments:

- \$6,300.00 within one (1) year of the effective date of the Order on Consent, or by July 15, 2020.
- \$6,300.00 within two (2) years of the effective date of the Order on Consent, or by July 15, 2021.

UV Disinfection Project

Plant Manager Arnold noted that punch list items of the UV Disinfection Project remain outstanding. BCI Construction anticipates starting the work in October 2019.

Award Bid – Ferrous Chloride

Plant Manager Arnold reported that a bid opening for the supply and delivery of ferrous chloride was held on September 9, 2019. Bids were received from Kemira Water Solutions and PVS Technologies. The lowest bid was from PVS Technologies at \$1,045/dry ton. On a motion made by Ms. Trudel, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board accepted the bid proposal from PVS Technologies Inc., for a two (2) year contract for the supply and delivery of ferrous chloride, at \$1,045.00/dry ton.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 106 East State Street, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 106 East State Street in Johnstown. On a motion made by Mr. Vose, seconded by Ms. Martin, carried six (6) in favor, and none (0) opposed, the Board denied the request for credit since an allowance was already granted for this billing period at a real estate closing.

Sewer Bill Protest – 122 Bleeker Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 122 Bleeker Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Trumbull, seconded by Ms. Martin, carried six (6) in favor, and none (0) opposed, the Board approved a credit of \$163.66 since the water did not enter the sewer system to be treated.

Sewer Bill Protest – 32 South Perry Street, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 32 South Perry Street in Johnstown. On a motion made by Ms. Martin, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board denied the request for credit due to lack of evidence as to whether the water entered the sewer system.

PERSONNEL

Sexual Harassment Prevention Program

Administrative Aide Ruzycky reported that the Teamsters Union gave their approval for the new Sexual Harassment Prevention Policy. Vice Chairman Rizzo suggested adding an adoption date to the policy. On a motion made by Ms. Martin, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board authorized adoption of the new Sexual Harassment Prevention Policy. All employees will receive the new policy and training to be provided by Hamel Resources, LLC.

ATTACHMENTS

Resolution No. 2019-07 was approved on a motion made by Ms. Martin, seconded by Mr. Trumbull, carried six (6) in favor, and none (0) opposed. *Transfer from the Capital and Equipment Reserve Fund to the General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$232,333.58 were approved for payment on a motion made by Mr. Vose, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed.

OLD BUSINESS

Sludge Dryer Feasibility Study

Plant Manager Arnold reported that the City of Gloversville forwarded copies of their electric and natural gas bills to Arcadis of New York Inc. Arcadis will use the documents to apply for NYSERDA funding on behalf of GJJWTF for the Sludge Dryer Feasibility Study. Manager Arnold provided Arcadis an executed Program Application (Attachment A) - Flexible Technical Assistance (PON 1746). An executed Standard Agreement For Professional Services will also be forwarded to Arcadis.

NEW BUSINESS

Union negotiations meeting will be held at the Facility on September 25, 2019 at 5:00 P.M.

There being no further business, the meeting was adjourned at 7:47 P.M. on a motion made by Ms. Martin, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, October 9, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary