

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
October 9, 2019**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, October 9, 2019.

Chairman Siarkowski called the meeting to order at 7:21 P.M.

PRESENT

Wrandy Siarkowski	Chairman
John Rizzo	Vice Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

ABSENT

Christopher Vose	Member
Helen Martin	Member

SEPTEMBER 11, 2019 MEETING MINUTES

The Board approved the September 11, 2019 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 12, 13, and 26.

PLANT OPERATIONS

UV Disinfection Project

Plant Manager Arnold reported that he contacted both BCI Construction and Delaware Engineering concerning outstanding punch list items of the UV Disinfection Project. The seasonal shutdown of the UV Disinfection system occurs on November 1, 2019. BCI Construction confirmed they will be on-site November 4, 2019 to complete all unfinished work. BCI Construction is currently requesting release of retainage funds. Board members unanimously agreed to withhold retainage until punch list items are completed, including repair of defective work and leveling of the UV equipment.

Odor Complaints

Plant Manager Arnold reported that Johnstown residents filed odor complaints for the following locations:

- Breckenridge Drive in Johnstown – September 23, 2019,
- Route 67 in Johnstown – September 27, 2019,
- Cutter Drive in Johnstown – October 9, 2019,
- Wells Street in Johnstown – October 9, 2019.

Manager Arnold responded to all residents and drove through each local area to try and isolate the odors. All complaints were reported to NYS DEC and posted to the Odor Complaint Log on the GJJWTF website.

PLANT OPERATIONS cont.

Power Outage

Plant Manager Arnold reported that an 83-minute power outage occurred on October 8, 2019. The 52U main circuit breaker failed at the High Yard due to several rodent nests and a chewed wire. A report was filed with NY-Alert for partially treated wastewater without disinfection, as required under the NY Sewage Pollution Right to Know Act. NYS DEC was notified of the event. High Voltage Electric Services provided an emergency service call to clean and inspect the High Yard breakers and electronics. Manager Arnold noted that High Yard cleaning will be added to the Facility's preventative maintenance schedule.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 21 Country Club Drive, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 21 Country Club Drive in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$38.33 since the water did not enter the sewer system to be treated.

Sewer Bill Protest – 19 East 11th Avenue, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 19 East 11th Avenue in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Ms. Trudel, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$61.06 since the water did not enter the sewer system to be treated.

Sewer Bill Protest – 434 No. Main Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 434 No. Main Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied the request for credit due to lack of evidence that the water did not enter the sewer system to be treated.

Sewer Bill Protest – 234 Kingsboro Avenue, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 234 Kingsboro Avenue in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Trumbull, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$55.78 since the water did not enter the sewer system to be treated.

PERSONNEL

Retirement – Richard VanNostrand

Plant Manager Arnold reported that notice of retirement was received from WWTP Operator Richard VanNostrand, effective September 27, 2019. Manager Arnold requested Board approval to accept the retirement and to induct Mr. VanNostrand into the Employee Hall of Fame. On a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board accepted the retirement of WWTP Operator Richard VanNostrand, effective September 27, 2019, and inducted Mr. VanNostrand into the Employee Hall of Fame after thirty (30) years of service.

Vacant Position – WWTP Maintenance Mechanic

Plant Manager Arnold reported that two (2) candidates were interviewed by Manager Arnold and Maintenance Supervisor McMillan for the vacant position of WWTP Maintenance Mechanic. Christian Walters is the recommended candidate for appointment. Mr. Walters meets the minimum qualifications for Civil Service approval. On a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved to offer the vacant WWTP Maintenance Mechanic position to Christian Walters, effective November 4, 2019, at an hourly wage of \$24.56.

ATTACHMENTS

Resolution No. 2019-08 was approved on a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed. *Transfers within the General Fund.*

Resolution No. 2019-09 was approved on a motion made by Mr. Rizzo, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed. *Transfer from the Capital Equipment Reserve Fund to the General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$337,797.12 were approved for payment on a motion made by Ms. Trudel, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed.

OLD BUSINESS

Sludge Dryer Feasibility Study

Plant Manager Arnold noted that the Scope of Work for the FlexTech Study was approved by NYSERDA for the Sludge Dryer Feasibility Study.

Obsolete DAFT Equipment

Plant Manager Arnold reported that GJJSB legal counsel was consulted regarding the sale of mixing tanks from the obsolete Dissolved Air Flotation Tank (DAFT) system. The cost of the structure is estimated at 30% of the project's bonded funds. Legal Counsel deems 30% a substantial portion of the bond and advises not selling any equipment until after the bond is closed.

NEW BUSINESS

Benefit Time Reinstatement

Chairman Siarkowski read aloud correspondence from WWTP Lead Operator Thomas Ambrosino requesting reinstatement of benefit time used during training. On a motion made by Ms. Trudel, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved reinstating 8-hours of benefit time and the \$60 class fee.

Negotiations Meeting

Chairman Siarkowski noted that a Union negotiations meeting will be held at the Facility on October 28, 2019 at 6:00 P.M.

Task Force on Water Quality

Correspondence was received from the NYS Assembly Minority Task Force on Water Quality seeking participation in the Assembly Minority Conference to be held on Thursday, October 24, 2019 from 6 to 8 P.M. The conference will focus on the challenges of New York's aging infrastructures for public water supply and sewage systems.

There being no further business, the meeting was adjourned at 8:28 P.M. on a motion made by Ms. Trudel, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, November 13, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary