

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
November 13, 2019**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, November 13, 2019.

Chairman Siarkowski called the meeting to order at 7:04 P.M.

PRESENT

Wrandy Siarkowski	Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzыcky	Administrative Aide
Craig Talarico	City of Johnstown Councilman-At-Large

ABSENT

John Rizzo	Vice Chairman
Helen Martin	Member

OCTOBER 9, 2019 MEETING MINUTES

The Board tabled approval of the October 9, 2019 meeting minutes due to lack of quorum.

CORRESPONDENCE

The following correspondence was discussed: No. 17, 20, 23, and 24.

PLANT OPERATIONS

UV Disinfection Project

Plant Manager Arnold reported that the seasonal shutdown of the UV Disinfection system occurred on November 1, 2019. BCI Construction did not complete the project punch list or correct defective work. Delaware Engineering sent notice to BCI Construction to complete all work and correct defective work by December 12, 2019, in accordance with Article 14 of the General Conditions of the contract.

NYS DEC Proposal to Modify SPDES Permit

Plant Manager Arnold reported that NYS DEC sent notice dated October 24, 2019, proposing to modify the State Pollutant Discharge Elimination System (SPDES) Permit. The proposed modification is intended to help DEC in development of a Total Maximum Daily Load (TMDL) for Total Nitrogen and Phosphorus for the Mohawk River Watershed. SPDES reporting changes are effective by December 1, 2019. Manager Arnold submitted correspondence to DEC concerning the imposed costs to GJJWTF, including additional sampling, equipment purchases, and outside lab analysis. Per phone conversation with Manager Arnold on November 13, 2019, DEC personnel stated that the TMDL requirements would still take effect on December 1, 2019.

NYS DEC Inspection & Tour

Plant Manager Arnold reported that he accompanied Sara Latessa from NYS DEC Region 5 during an annual inspection of the Facility on November 8, 2019. An inspection report is pending. Manager Arnold also provided a tour to personnel from the City of Oneida - NYS DEC Region 7 focusing on the CAST EQ system.

PLANT OPERATIONS cont.

National Grid Power Purchase Agreement

Plant Manager Arnold reported that the Power Purchase Agreement (PPA) between National Grid and the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) is due to expire on April 9, 2020. The PPA allows National Grid to purchase excess power generated by GJJWTF. Sixty (60) days written notice is required from the power producer of intent to renew the agreement. Manager Arnold noted that he will forward the PPA to Joint Sewer Board legal counsel for review prior to renewal.

CAST EQ Headworks Update

Plant Manager Arnold reported that staff ran a trial test at the headworks of the CAST Equalization Tank in attempt to mitigate odors around the area. Dairy washwater bypassed the CAST Equalization System straight to the CAST Process Tank. The bypass caused a manhole to half-fill with washwater with no overflow. Since this test was successful, Manager Arnold suggested bypassing the CAST Equalization Tank headworks by cutting into the wall of the tank and installing an overflow weir. Manager Arnold presented a diorama of the proposed modifications. All Board members were in agreement to proceed with the modifications to the headworks of the CAST Equalization Tank.

BUDGET/PURCHASE/AUDIT

2020 General Fund/Capital Budget

The Budget Committee met on November 4, 2019 to discuss the 2020 O&M General Fund Budget. Manager Arnold and Fiscal Officer Renda gave a presentation detailing the proposed budget for 2020 and a projected three-year capital plan.

Resolution No. 2019-10 was approved on a motion made Ms. Trudel, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed. *Approval and Adoption of 2020 O&M General Fund Budget Totaling \$5,193,770.00*

Resolution No. 2019-11 was approved on a motion made Mr. Vose, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed. *Transfer of funds between the Capital and Equipment Reserve Fund and General Fund.*

Authorize Bidding – HVAC System in Administration Building

Plant Manager Arnold noted that no bids were received at the June 3, 2019 bid opening for ventilating and air conditioning improvements in the Administration Building. Emcor Services provided an evaluation of the building's Heating, Ventilating & Air Conditioning system on August 12, 2019. Emcor Services recommended replacement of the boiler and three (3) existing air handlers with heat pump equipment to allow a dedicated outdoor air system to recover exhausted energy and provide conditioned air in the Administration Building. Manager Arnold requested Board approval to re-bid for Heating, Ventilating, & Air Conditioning Improvements for the Administration Building, as part of the 2020 Budget/Capital Plan. On a motion made Ms. Trudel, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized to advertise for the modification and/or installation of Heating, Ventilating, & Air Conditioning Equipment in the Administration Building, as part of the 2020 Budget/Capital Plan.

INDUSTRIAL COMPLIANCE

Permit Modification – FAGE USA Dairy

Laboratory Director Levendusky reported that a revised allocation request was received from FAGE USA Dairy for annual average workday loadings in 2019 as follows:

- Decrease Flow from 918,133 gals/day to 657,742 gals/day,
- Decrease TSS from 4,031 lbs/day to 3,124 lbs/day,
- Decrease BOD from 13,385 lbs/day to 9,644 lbs/day,
- Decrease TKN from 751 lbs/day to 432 lbs/day.

INDUSTRIAL COMPLIANCE cont.

On a motion made by Mr. Trumbull, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board granted changes to FAGE USA Dairy Permit No. 233 for revised allocations for annual average workday loadings.

Sewer Bill Protest – 321 West State Street, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 321 West State Street in Johnstown. On a motion made by Mr. Vose, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

Sewer Bill Protest – 767 State Highway 29A, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 767 State Highway 29A in Gloversville. On a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied the request for credit as there are no sewer charges on this account.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$382,600.73 were approved for payment on a motion made by Mr. Vose, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed.

NEW BUSINESS

Negotiations Meeting

Chairman Siarkowski noted that a Union negotiations meeting will be held at the Facility on November 18, 2019.

There being no further business, the meeting was adjourned at 8:05 P.M. on a motion made by Ms. Trudel, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, December 11, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary