

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
June 9, 2021

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, June 9, 2021. The meeting was called to order by Chairman Rizzo at 7:00 P.M. and open to the public via teleconference.

Chairman Rizzo read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection. This meeting shall be recorded and later transcribed.

ROLL CALL

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| John Rizzo | Chairman |
| Bobbi Trudel | Vice Chairperson |
| Craig Talarico | Member |
| Wrandy Siarkowski | Member |
| Christopher Perry | Member |
| Wallace Arnold | Manager-Wastewater Programs |
| Donna Renda | Fiscal Officer |
| Hilary Ruzycky | Administrative Aide |

ABSENT

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| Christopher Vose | Secretary |
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MAY 2021 MEETING MINUTES

The Board approved the May 12, 2021 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 11 & 16.

PLANT OPERATIONS

Emergency Power Failure Update

Plant Manager Arnold reported the Emergency Power Cable Replacement Project is near completion to restore the Facility's partial loss of power in April. Power was restored to the Screening Building on May 21, 2021. All affected buildings were reconnected to the power grid by May 26, 2021. Stephen Miller General Contractors will lay new asphalt in the upcoming week. Excavated dirt was transported to City of Gloversville. Fulton County Planning Department provided paper and electronic copies of the original site blueprints. High Voltage Electric Services marked the repair project onto the blueprint copies. Fulton County Emergency Management Services picked up generators that were loaned during the power outage. Manager Arnold expressed gratitude to the City of Gloversville DPW, Fulton County Planning Department, and Fulton County Emergency Management Services for their assistance during the emergency project.

NY-Alert Notification

Plant Manager Arnold reported a NY-Alert report was filed on June 2, 2021, after approximately 40-gallons of antifreeze solution (67% water & 33% antifreeze) leaked into the storm sewer near the Sludge Building. The leak occurred after a pipe coupling broke apart in the heating and cooling loop for Cogen Engine No. 3. The spill was reported to NYS DEC and the Spill Prevention Hot Line.

NYS DEC Inspection

Plant Manager Arnold reported he and Lead Operator Robert Yaggle accompanied Sara Latessa from NYS DEC Region 5 on an inspection of the Facility on June 9, 2021. No odor issues were noted. A satisfactory rating was received with a full report to follow. Ms. Latessa also gave final DEC approval for repair work accomplished at the UV disinfection site. A Certificate of Substantial Completion was received from Delaware Engineering for the UV Upgrade Project and all associated work. The certificate satisfies conditions specified by DEC for release of the 5% retainer placed on the upgrade project.

Award Bid - Hydrogen Sulfide Scrubber Media

Plant Manager Arnold reported that a bid opening was held on June 7, 2021 for the supply and delivery of media designed to remove hydrogen sulfide gas from biogas. Two (2) bids were received, with the low bid from Nichem Co. for Desulfa IP4, at \$31.25/cubic foot. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the bid proposal from Nichem Co. for a two (2) year contract at \$31.25/cubic foot for the supply and delivery of Desulfa IP4.

Authorize Bid for Sale: 2010 Chevrolet Colorado

Plant Manager Arnold requested Board approval to seek bids and advertise for sale an obsolete 2010 Chevrolet Colorado that will not pass inspection due to a cracked frame. A minimum bid of \$325.00 is required. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise for bids for the sale of an obsolete 2010 Chevrolet Colorado, sold in "as is" condition with no warranties or guarantees, with a required minimum bid of \$325.00.

Authorize Purchase of Pickup Truck

Plant Manager Arnold requested Board approval to explore available options to purchase a small pickup truck to use within the Facility and when taking daily samples from the creek in Sammonsville. Discussion was held on purchasing new vehicles vs. used vehicles for the Facility's truck fleet. The Board unanimously agreed to allow staff to research the purchase of a small pickup truck.

Fulton County Trunk Sewer Study

Plant Manager Arnold reported he and Laboratory Director Levendusky assisted Travis Mitchell of Environmental Design Partnership (EDP) and the City of Gloversville to locate manholes along the trunk sewer line. EDP is working with the Fulton County Planning Department to provide data for a feasibility study of the Route 30 and Route 30A corridor. Ten (10) flow meters were installed in trunk sewer lines, seven (7) in Gloversville and three (3) in Johnstown, to provide approximately ten weeks of data, including inflow and infiltration. The interiors of the manholes were also inspected.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 40 Wells Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 40 Wells Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$105.05 since the extreme water use was determined to be beyond the resident's control.

Sewer Bill Protest – 74 Hill Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 74 Hill Street in Gloversville. Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied credit since no evidence of a leak could be found.

ATTACHMENTS

Resolution No. 2021-11

On a motion made Ms. Trudel, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2021-11. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$207,020.03 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed.

Capital disbursement sheets totaling \$476,151.91 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

Grant Funding - Sludge Dryer or Pyrolysis Equipment

Plant Manager Arnold reported he reviewed the State Economic & Infrastructure Development (SEID) Application for grant funding. Manager Arnold also attended the GEMS Grants & Funding Opportunity Luncheon provided by the Mohawk Valley Economic Development District. The SEID Application requires Letters of Commitment from the city mayors and proof of public interest in a new project. Applications are due by July 30, 2021 with award in December of 2021.

NEW BUSINESS

Chairman Rizzo inquired if NYS restrictions still apply for conducting meetings of public bodies. It was noted the Governor's Executive Order No. 202.1 extends through June 16, 2021.

Chairman Rizzo suggested a boilerplate contract be developed for Facility projects, including templates for short-term and long-term projects. Manager Arnold will contact GJJSB Legal Counsel to create a draft standard contract for Board review.

EXECUTIVE SESSION

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board went into executive session at 8:10 P.M. to discuss matters leading to the employment of a particular person.

On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board came out of executive session at 8:29 P.M.

PERSONNEL

New Hire: Fiscal Officer

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board appointed Ryan Auty as the new Fiscal Officer, effective on July 6, 2021, at an annual salary of \$55,000.00.

Fiscal Consulting Service

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a contract with Fiscal Officer Donna Renda to provide training and consulting services, starting on July 6, 2021, at the cost of \$60.00 per hour as needed.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:32 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, July 14, 2021 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary