

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
July 10, 2019**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, July 10, 2019.

Chairman Siarkowski called the meeting to order at 7:00 P.M.

PRESENT

Wrandy Siarkowski	Chairman
John Rizzo	Vice Chairman
Dale Trumbull	Member
Christopher Vose	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide
Mark Levendusky	Laboratory Director

ABSENT

Bobbi Trudel	Secretary
Helen Martin	Member

JUNE 12, 2019 MEETING MINUTES

The Board tabled approval of the June 12, 2019 meeting minutes due to lack of quorum.

CORRESPONDENCE

The following correspondence was discussed: No. 5 & 16.

PLANT OPERATIONS

Power Outages

Plant Manager Arnold reported that two (2) NY-Alert reports were filed for partially treated wastewater, as required under the NY Sewage Pollution Right to Know Act.

- On June 24, 2019, National Grid experienced a power malfunction that resulted in loss of power to the facility and disrupted UV disinfection treatment for approximately 2-hours.
- On July 1, 2019, a loss of communication occurred between the facility's dedicated phone line and National Grid. Power went down while Frontier Communications was repairing the line, which caused disruption of UV disinfection treatment for approximately forty (40) minutes.

UV Disinfection Project

Plant Manager Arnold reported that the following punch list items are outstanding: Install grating, railings, end-caps, flashing for vents, door closers, emergency signs, and aluminum wrap on roof, replace concrete steps, re-align trench, relocate drain, and cut excess rebar. Foundation parging was partially reapplied by BCI contractors. Manager Arnold noted that the reapplication may not be sufficient. Manager Arnold was instructed to send both the Contracting Engineer and General Contractor a detailed list of repairs and incomplete work items that must be finished to satisfy the project.

PLANT OPERATIONS cont.

Award Bid - Hydrogen Sulfide Scrubber Media

Plant Manager Arnold reported that a bid opening was held on July 9, 2019, for the supply and delivery of media designed to remove hydrogen sulfide gas from biogas. Bids were received from Nichem Co. and Axens North America. The low bid was received from Nichem Co. for Desulfa IP4, at \$26.25/cubic foot. On a motion made by Mr. Trumbull, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board accepted the bid proposal from Nichem Co. for a two (2) year contract at \$26.25/cubic foot for the supply and delivery of Desulfa IP4.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 44 Burr Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 44 Burr Street in Gloversville. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

Sewer Bill Protest – 74 E. Pine Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 74 E. Pine Street in Gloversville. On a motion made by Mr. Trumbull, seconded by Mr. Vose, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied the request for credit since permission to inspect the premises was not granted.

BUDGET/PURCHASE/AUDIT

Utilities Audit – Troy & Banks

Fiscal Officer Renda requested Board approval for consulting company Troy & Banks to provide a utility and telecommunications bill review. Consultants will analyze charges rendered by service providers to identify potential billing discrepancies. If overbilling has occurred, Troy & Banks will negotiate a refund. The fee for this service is calculated from a percentage of the refund, and there will be no charge if reductions are not found. On a motion made by Mr. Rizzo, seconded by Mr. Trumbull, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved the proposal for consulting company Troy & Banks to provide a utility and telecommunications bill review.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 1, 2, & 3.

O&M purchase orders and disbursement sheets totaling \$244,753.51 were approved for payment on a motion made by Mr. Vose, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed.

Capital disbursement sheets totaling \$148,139.28 were approved for payment on a motion made by Mr. Vose, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed.

NEW BUSINESS

Chairman Siarkowski noted that a committee was chosen to negotiate Union employee contracts.

Plant Manager Arnold noted that an offer was received from Krofta Technologies for the purchase of mixing tanks from Dissolved Air Flotation (DAF) system that is no longer in operation. Manager Arnold was instructed to confer with GJJSB legal counsel regarding any pending grant obligations.

There being no further business, the meeting was adjourned at 7:43 P.M. on a motion made by Mr. Vose, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, August 14, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary