

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
EMERGENCY MEETING MINUTES  
March 30, 2026**

The Gloversville-Johnstown Joint Sewer Board held an emergency meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on 3/30/26 to address immediate staffing needs. The meeting was called to order at 3:03 P.M.

ROLL CALL

Eric Parker	Vice Chair
Michael W. Stover	Secretary
Deanna Hitchcock	Member
Christopher Vose	Member
Harry Brand	Manager-Wastewater Programs

ABSENT

Bobbi Trudel	Chair
John Rizzo	Member

EXECUTIVE SESSION

On a motion made by Mr. Vose, seconded by Mr. Stover, carried four (4) in favor, two (2) absent and none (0) opposed, all Board members present and Manager Brand went into executive session at 3:05 P.M. to discuss NY Public Officers Law §105:1 – (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

On a motion made by Mr. Vose, seconded by Mr. Stover, carried four (4) in favor, two (2) absent and none (0) opposed, the Board came out of executive session at 3:17 P.M. No action was taken.

PERSONNEL

Manager Brand reported to the Board that the facility lost two Operator Trainees and has commenced the candidate search to fill these two positions.

Termination of WWTP Operator Trainee, Victor Rzesos effective 3/30/26

Resignation of WWTP Operator Trainee, John Samples effective 3/27/26

**Authorize Appointment of Administrative Aide**

Manager Brand requested Board authorization to appoint Nicole Benton to the vacant Administrative Aide position, with a salary of \$61,000 per year. On a motion made by Mr. Vose, seconded by Mr. Stover, carried four (4) in favor, two (2) absent and none (0) opposed, the Board authorized the appointment of Nicole Benton to the position of Administrative Aide at a salary of \$61,000 per year, with a tentative start date of Monday 4/20/26.

PLANT OPERATIONS

Manager Brand reported that Fulton County District #5, Mayfield, went operational on Monday 3/23/26 and is discharging to the GJJWTF system. The current flowrate is approximately 16,000 GPD, which is considerably lower than we anticipated for daily flows. The County will be contacted to confirm the volumes agree with the anticipated volumes and the historical daily volumes received at the Mayfield treatment facility.

INDUSTRIAL COMPLIANCE

Manager Brand reviewed the Notice of Violation (NOV) letter to be issued to Adirondack Septic, Inc for intentional non-compliance and unauthorized discharge, which the Board found to be acceptable language.

BUDGET/PURCHASE/AUDIT

Manager Brand reported he is currently working with the new City of Johnstown Treasurer to ensure that the Sewer Billing is being processed properly and the City provides the full Operation & Maintenance (O&M) amounts due on the monthly basis, and that the City is withholding all of the Capital portion of the Sewer revenue to service the capital debt, per the current Debit Schedule.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 3:33 P.M. on a motion made by Mr. Vose, seconded by Mr. Stover, carried four (4) in favor, two (2) absent and none (0) opposed.

The next regular meeting will be held on **Wednesday, April 8, 2026, at 6:00 P.M.**

Respectfully submitted,

Michael W. Stover, Secretary  
Gloversville-Johnstown Joint Sewer Board