

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
November 9, 2022**

Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, November 9, 2022. The meeting was called to order at 7:00 P.M.

ROLL CALL

Bobbi Trudel	Chair
Wrandy Siarkowski	Secretary
Donald Schwartz	Member
John Rizzo	Member
Eric Parker	Johnstown Councilman
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Hilary Ruzicky	Administrative Aide
Michele Rackmyre	Senior Account Clerk
Donna Renda	GJJWTF Consultant

ABSENT

Christopher Vose	Vice Chair
Bradley Hayner	Member

OCTOBER 2022 MEETING MINUTES

The Board approved the October 12, 2022 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 5 & 20.

PLANT OPERATIONS

State Asset Management Program

Plant Manager Arnold reported the Gloversville-Johnstown Joint Sewer Board has been selected to participate in the State Asset Management Program. The program is a collaboration between NYS DEC and NYS Environmental Facilities Corporation to assist municipalities with developing a program to document their facility's assets. Arcadis of NY was selected to work with an Asset Management Team that includes a municipal official and staff with knowledge of the treatment plant and collection system. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized the Chair to execute an Affirmation of Municipal Agreement under the Asset Management Program Guidelines for Participating Municipalities.

BUGET/PURCHASE/AUDIT

2023 General Fund/Capital Budget

The Budget Committee met on November 2, 2022 to discuss the 2023 O&M General Fund Budget. Plant Manager Arnold and Consultant Renda gave a presentation detailing the proposed budget for 2023 and a projected three-year Capital Plan. On a motion made Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved the 2023 O&M General Fund Budget as presented.

Resolution No. 2022-11

On a motion made Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2022-11. *Adoption of 2023 O&M General Fund Budget Totaling \$5,079,125.00.*

PERSONNEL

Accept Resignation – WWTP Operator Trainee

Plant Manager Arnold reported a letter of resignation was received from WWTP Operator Trainee Charley Brown. On a motion made by Mr. Rizzo, seconded by Mr. Siarkowski, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board accepted the resignation of WWTP Operator Trainee Charley Brown, effective November 18, 2022.

INDUSTRIAL COMPLIANCE

Permit Modification – FAGE USA Dairy

Laboratory Director Levendusky reported that a revised allocation request was received from FAGE USA Dairy for annual average workday loadings in 2022 as follows:

- Decrease Flow from 918,133 gals/day to 561,784 gals/day,
- Decrease TSS from 4,031 lbs/day to 3,402 lbs/day,
- Decrease BOD from 13,385 lbs/day to 9,727 lbs/day,
- Decrease TKN from 751 lbs/day to 426 lbs/day.

On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board granted changes to FAGE USA Dairy Permit No. 233 for revised allocations for annual average workday loadings.

Sewer Bill Protest: 95 Oakland Avenue, Gloversville

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 95 Oakland Avenue in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$60.68 since the water did not enter the sewer system to be treated.

Sewer Bill Protest: 48 Fourth Avenue, Gloversville

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 48 Fourth Avenue in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board denied a credit since permission to inspect the premises was not granted.

ATTACHMENTS

Resolution No. 2022-10

On a motion made Mr. Siarkowski, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2022-10. *Transfers within the General Fund Budget.*

Resolution No. 2022-12

On a motion made Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2022-12. *Transfer from the Capital and Equipment Reserve to the General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2022 O&M Expenditure Reports were reviewed per Attachments No. 4, 5 & 6.

O&M purchase orders and disbursement sheets totaling \$343,310.38 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

Capital disbursement sheets totaling \$200,000.00 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

NEW BUSINESS

Board Member Rizzo suggested modifying contracts for offsite COGEN overhauls to include language regarding liquidated damages.

Board Member Rizzo requested Manager Arnold accomplish performance reviews for non-union employees.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, all members of the Board in attendance went into executive session at 8:02 P.M. to discuss NY Public Officers Law §105:1 – (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

On a motion made by Mr. Siarkowski, seconded by Mr. Rizzo, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board came out of executive session at 8:25 P.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:27 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, December 14, 2022 at 7:00 P.M.**

Respectfully submitted,

Wrandy L. Siarkowski, Secretary
Gloversville-Johnstown Joint Sewer Board