

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD**  
**MEETING MINUTES**  
**April 13, 2022**

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, April 13, 2022.

The meeting was called to order at 7:00 P.M.

**ROLL CALL**

Bobbi Trudel	Chair
Christopher Vose	Vice Chair
Wrandy Siarkowski	Secretary
Donald Schwartz	Member
John Rizzo	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide
Donna Renda	Consultant
Travis Mitchell	Environmental Design Partnership, LLP
Scott Henze	Fulton County Planning Department

**ABSENT**

Bradley Hayner	Member
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**PRESENTATION**

**Proposed Route 30/30A Corridor Sewer Extension**

Travis Mitchell of Environmental Design Partnership and Scott Henze of the Fulton County Planning Department presented results from an engineering study to evaluate capacity of the existing trunk sewer system within the City of Gloversville and City of Johnstown. Fulton County commissioned the evaluation in anticipation of a proposed sanitary sewer extension of the Fulton County Route 30/30A corridor from Gloversville to the Village of Northville. Discussion included results of flow monitoring conducted, ability of the existing sewer system to accept additional flows, assessment of inflow and infiltration (I & I) within the system and potential mitigation to reduce I&I during peak flows, associated user rates and outside user fees. The report will be presented to both cities.

**MARCH 2022 MEETING MINUTES**

The Board approved the March 9, 2022 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 3 & 4.

**PLANT OPERATIONS**

**Authorize Bidding: Refurbishment of Solids Holding Tank**

Plant Manager Arnold requested Board approval to seek bids to sand blast, hydro-clean, and epoxy coat the Solids Holding Tank and associated splitter box at the Thickener Building as part of the 2022 Capital Plan. On a motion made by Mr. Rizzo, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise for bids to sand blast, hydro-clean, and epoxy coat the Solids Holding Tank and associated splitter box at the Thickener Building, per the 2022 Capital Plan.

**Award Bid: Potassium Permanganate**

Plant Manager Arnold reported that a bid opening for the supply and delivery of potassium permanganate was held on April 5, 2022. One (1) bid was received from Carus LLC at \$2.58/lb. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board awarded the contract for the supply and delivery of potassium permanganate to Carus LLC at \$2.58/lb. (\$853.335/150 kg drum) with a 2-year contract term from May 1, 2022 to April 30, 2024.

**Cargo Van Bid – NYS OGS Vehicle Marketplace**

Plant Manager Arnold reported that a mini-bid was conducted via the New York State Office of General Services (OGS) Vehicle Marketplace for the purchase of a full-sized Cargo Van to be used by the Monitoring Department. The lowest priced van is a 2023 Chevy Express Cargo Van at \$28,048.39 from Cappellino Chevrolet Inc. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to accept the bid proposal from Cappellino Chevrolet Inc. for a 2023 Chevy Express Cargo Van at the cost of \$28,048.39 with an estimated five (5) month delivery date.

**Request to Use Facility: Cournan Septic LLC**

Plant Manager Arnold reported that Cournan Septic LLC of Galway requested permission to use the Facility for disposal of waste generated through residential septic systems. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board gave permission for Cournan Septic LLC of Galway to use the Facility for disposal of waste generated through residential septic systems in accordance with Trucked Waste Hauler Guidelines.

BUDGET/PURCHASE/AUDIT

**2022 – 2023 Proposed Sewer Rates**

Consultant Renda presented the proposed 2022-2023 sewer rates. There is no change to the overall average of Industrial sewer rates. Residential sewer rates remain the same. Inflow and Infiltration (I&I) fees decrease by \$0.90 per connection. All rates will be presented at a public hearing on Thursday, April 21, 2022 at 6:00 P.M. in the Council Chambers of Johnstown City Hall. If adopted, the rates will become effective on May 1, 2022.

PERSONNEL

**New Hire: Senior Account Clerk**

On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board appointed Michele Rackmyre as a new provisional Senior Account Clerk, effective on May 2, 2022, at an annual salary of \$55,000.00.

ATTACHMENTS

**Resolution No. 2022-04**

On a motion made Mr. Vose, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2022-04. *Transfer from Fund Balance to Rate Stabilization Reserve Fund.*

**Resolution No. 2022-05**

On a motion made Mr. Siarkowski, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2022-05. *Transfer from Rate Stabilization Reserve Fund to General Fund.*

**Resolution No. 2022-06**

On a motion made Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2022-06. *Transfer from Capital and Equipment Reserve Account to General Fund Account.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2022 O&M Expenditure Reports were reviewed per Attachments No. 4, 5, & 6.

O&M purchase orders and disbursement sheets totaling \$213,333.34 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed.

NEW BUSINESS

Board member Rizzo reported that sludge processing equipment may be available free of charge from the Town of Marlboro Wastewater Treatment Facility. They plan to install a new organic sludge processing system. Manager Arnold will follow up with contact Herb Litts to determine if the equipment can be utilized at Gloversville-Johnstown Joint Wastewater Treatment Facility.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:58 P.M. until April 21, 2022 at 6:00 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, May 11, 2022 at 7:00 P.M.**

Respectfully submitted,

Wrandy L. Siarkowski, Secretary  
Gloversville-Johnstown Joint Sewer Board