

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
February 10, 2021**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, February 10, 2021. The meeting was called to order by Chairman Rizzo at 7:02 P.M. and open to the public via teleconference.

ROLL CALL

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Christopher Vose	Secretary
Christopher Perry	Member
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

Chairman Rizzo read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection. This meeting shall be recorded and later transcribed.

JANUARY 13, 2021 MEETING MINUTES

The Board approved the January 13, 2021 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 12.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board went into executive session at 7:08 P.M. to discuss the employment history of a particular person.

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board came out of executive session at 7:22 P.M.

PLANT OPERATIONS

Authorize Bidding – Sodium Hypochlorite

Plant Manager Arnold reported the CAST Settling Tank was sanitized in December with sodium hypochlorite in an attempt to alleviate extreme odors. This cleaning process successfully reduced odors and was repeated as additional odors occurred. The use of sodium hypochlorite allowed for decreased use of potassium permanganate. On January 15, 2021, Manager Arnold submitted a permit modification request to NYS DEC regarding this change to the chemical process of the CAST system.

Plant Manager Arnold requested Board approval to seek bids for the supply and delivery of sodium hypochlorite. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board authorized to advertise bids for the supply and delivery of sodium hypochlorite, with a term of contract from March 11, 2021 to December 31, 2022.

Reject Bid – Progressive Cavity Pumps

Plant Manager Arnold reported a bid opening was held on February 8, 2021 for the supply and delivery of two (2) Progressive Cavity Pumps, per the 2021 Capital Plan. Two (2) bids were received but neither vendor met the required bid specifications. Manager Arnold requested Board approval to reject both bids. On a motion made by Ms. Trudel, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed, the Board authorized to reject all bids.

Manager Arnold requested Board approval to rebid for the supply and delivery of two (2) Progressive Cavity Pumps with modified bid specifications highlighting specific size and stainless-steel requirements. On a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed, the Board authorized to re-advertise bids for the supply and delivery of two (2) Progressive Cavity Pumps, including modified bid specifications, per the 2021 Capital Plan.

Award Bid – UV Disinfection Repair

Plant Manager Arnold reported a bid opening was held on January 28, 2021 for repair of the UV Disinfection System. Two (2) bids were received, with the low bid from CFI Contracting, Inc. of Johnstown. Manager Arnold reviewed both bid packages and recommended the bid submitted by CFI Contracting, Inc. at \$68,000.00. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board authorized to accept the bid proposal from CFI Contracting, Inc., at \$68,000.00, for repair of the UV Disinfection System.

Request to Use Facility – Seneca Meadows Landfill

Plant Manager Arnold reported that Seneca Meadows Landfill of Waterloo, NY requested permission to dispose of up to 45,000 GPD of treated leachate during an upgrade at their facility. Anticipated disposal would start mid-April of 2021. Seneca Meadows is a non-hazardous municipal landfill. Projected concentrate characteristics were provided for review. Actual analytical sample results will be submitted prior to discharging. On a motion made by Ms. Trudel, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board gave permission for Seneca Meadows Landfill to discharge a maximum of 45,000 GPD of treated leachate, in accordance with the Trucked Waste Hauler Guidelines, at the rate of \$0.011/gallon, contingent upon acceptable analytic sample results.

PERSONNEL

New Hire - WWTP Operator Trainee

Plant Manager Arnold reported he conducted three (3) interviews for an open WWTP Operator Trainee position. Manager Arnold recommended candidate Katie Luke for appointment. Ms. Luke meets the minimum qualifications for Civil Service approval. On a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed, the Board approved to offer the vacant WWTP Operator Trainee position to Katie Luke, effective March 1, 2021, at an hourly wage of \$23.88.

INDUSTRIAL COMPLIANCE

Semiannual Pretreatment Report

Laboratory Director Levendusky reported the Semiannual Pretreatment Report was submitted to EPA listing industrial compliance program activities from July 1, 2020 to December 31, 2020. No industries were listed in significant non-compliance during this period. A phone review was conducted by EPA with Director Levendusky. Some minor report format changes were suggested. No significant findings were noted.

Sewer Bill Protest – 4 Pennsylvania Avenue, Johnstown

Fiscal Officer Renda reviewed a second request for sewer bill adjustment for excess water usage in August 2020 for property located at 4 Pennsylvania Avenue in Johnstown. The request was tabled from the October 2020 Joint Sewer Board meeting. A corroded water meter was replaced at the residence in July. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board approved a one-half credit of \$155.59 due to circumstances beyond the resident's control.

Sewer Bill Protest – 311 North Main Street, Gloversville

Fiscal Officer Renda reviewed a second request for sewer bill adjustment for excess water usage in August 2020 for property located at 311 North Main Street, Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board denied credit since the request for administrative review exceeded the allowable thirty (30) day time period.

ATTACHMENTS

Resolution No. 2021-03

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2021-03. *Authorizing 2021 Salary Schedule for Non-Union Employees.*

Resolution No. 2021-04

On a motion made Ms. Trudel, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2021-04. *Authorizing renewal of Manager’s Employment Agreement.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$185,951.88 were approved for payment on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed.

OLD BUSINESS

Plant Tour

Board member Talarico reported a meeting was held with the Fulton County Center for Regional Growth (CRG) on February 5, 2021. In attendance were Joint Sewer Board members Rizzo, Trudel and Talarico, Plant Manager Arnold, CRG President Ronald Peters and CRG Economic Development Specialist Kenneth Adamczk. The meeting was held to discuss an on-site tour of the Facility for the offices of Senator Tedisco, Assemblyman Smullen, and Congresswoman Stefanik. Mr. Adamczk shall extend the offer to Congresswoman Stefanik. A trifold brochure will be developed to highlight activities of the Facility. Board members hope to draw attention to the need for funding for a sludge dryer. Manager Arnold will submit an application for possible economic development grant funding through the NYS Consolidated Funding Application.

Sludge Disposal Contract: Montgomery Co. Sanitary District No. 1

Plant Manager Arnold reported the Montgomery County Executive’s Office returned a signed sludge disposal agreement, on behalf of Montgomery Co. Sanitary District No. 1, with an unapproved alteration to the last paragraph of the agreement. After discussion with GJJSB legal counsel, the attorney from Montgomery County agreed the contract shall be reissued and executed as originally drafted.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:15 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, March 10, 2021 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary