

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
December 8, 2021**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, December 8, 2021. The meeting was called to order by Chairman Rizzo at 7:00 P.M.

ROLL CALL

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide
Donna Renda	Consultant

ABSENT

Christopher Vose	Secretary
Christopher Perry	Member

NOVEMBER 2021 MEETING MINUTES

The Board approved the November 10, 2021 meeting minutes on a motion made by Mr. Talarico, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 5, 10, 16 & 21.

PLANT OPERATIONS

Thermal Sludge Dryer Project Update

Plant Manager Arnold reported Arcadis of New York, Inc. submitted an application package to NYS Environmental Facilities Corporation for grant funding through the Water Infrastructure Improvements Act (WIIA) Grant and the Intermunicipal Water Infrastructure (IMG) Grant for the proposed thermal sludge dryer project. The application was submitted by the required deadline of November 22, 2021. Awards shall be announced after January 1, 2022.

NYS DEC Tour

Plant Manager Arnold reported NYS DEC Regional Water Engineer Derek Thorsland and NYS DEC Regional Attorney Aaron Love visited the facility on December 7, 2021. Manager Arnold and Lead Operator Yaggle provided the officials a complete tour of the CAST system and side-stream, Sludge Building, and Digester Building. Odor control chemical usage was reviewed. It was noted no odors were present during the tour.

INDUSTRIAL COMPLIANCE

Pretreatment Program Audit

Laboratory Director Levendusky reported that Environmental Protection Agency inspectors from PG Environmental conducted an audit of the facility's Industrial Pretreatment Program on November 16 & 17, 2021. Lab Director accompanied inspectors on industrial pretreatment inspections of four (4) outside industries. Lab Director will provide a writeup of each inspection to PG Environmental. Findings report is pending.

2022 Industrial Wastewater Discharge Permits

Laboratory Director Levendusky reported that twenty-two (22) Industrial Wastewater Discharge Permit renewal applications were received for 2022. Director Levendusky reviewed the industrial permit requests, including percent changes and industrial loadings data. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved the twenty-two (22) Industrial Wastewater Discharge Permit renewal applications as submitted for 2022 permit allocations.

Request For Proposals – Outside Laboratory Services

Laboratory Director Levendusky reported that Request For Proposals were sent to five (5) NYS certified laboratories to provide Selected Priority Pollutant Analysis in 2022. Adirondack Environmental Services and Life Science Laboratories were the only labs to submit a proposal. Current contract, Life Science Laboratories, submitted the lowest priced proposal. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board accepted the proposal from Life Science Laboratories for outside laboratory services in 2022 at a total cost of \$4,663.00, effective January 1, 2022 to December 31, 2022.

Sewer Bill Protest – 108 Washington Street, Gloversville

Consultant Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 108 Washington Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$161.90 since the water did not enter the sewer system to be treated.

Sewer Bill Protest – 18 Montgomery Street, Gloversville

Consultant Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 18 Montgomery Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$269.23 since the water did not enter the sewer system to be treated.

PERSONNEL

Employee Hall of Fame Inductions

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board inducted the following employees to the Employee Hall of Fame – gold level:

- WWTP Operator David Malagisi with thirty-one (31) years of service,
- Fiscal Officer Donna Renda with thirty-one (31) years of service.

ATTACHMENTS

Resolution No. 2021-20

On a motion made Ms. Trudel, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-20. *Transfers within the General Fund Account.*

Resolution No. 2021-21

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-21. *Transfer from the Capital and Equipment Reserve Account to the General Fund Account.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$422,485.29 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed.

OLD BUSINESS

Healthcare Insurance

Consultant Renda reported a representative from Brown & Brown Insurance reviewed healthcare insurance options with employees on November 29, 2021. Employees are required to choose a healthcare plan by December 10, 2021.

Staffing

Plant Manager Arnold reported he is working to fill vacant positions of Account Clerk, Senior Account Clerk, and WWTP Maintenance Supervisor. The open positions are posted on websites of NY Rural Waters, NYWEA, and Gloversville-Johnstown Joint Wastewater Treatment Facility. Fulton Montgomery Community College will provide postings to current students and alumni.

NEW BUSINESS

Resignation of Joint Sewer Board Member

Chairman Rizzo read aloud a letter of resignation from Joint Sewer Board member Talarico. Mr. Talarico served on the Board since January of 2020. It was noted that Board member Perry's position will become vacant at year-end due to his retirement from the City of Gloversville. Mr. Perry served on the Board since May of 2020.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the full Board and Manager Arnold went into executive session at 8:03 P.M. to discuss the employment history of particular persons.

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board came out of executive session at 8:32 P.M.

Resolution No. 2021-22

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2021-22. *Authorizing 2022 Salary Schedule for Non-Union Employees.*

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:35 P.M. on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on Wednesday, January 12, 2022 at 7:00 P.M.

Respectfully submitted,

Christopher Vose, GJJSB Secretary