

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
September 9, 2020

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, September 9, 2020. The meeting was open to the public via teleconference connection. The meeting was called to order by Chairman Rizzo at 7:00 P.M.

PRESENT

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Chris Vose	Secretary
Chris Perry	Member
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

Chairman Rizzo read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection information previously posted. This meeting shall be recorded and later transcribed.

AUGUST 12, 2020 MEETING MINUTES

The Board approved the August 12, 2020 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried six (6) in favor, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 10, 13, 16, 17, 21, & 26.

PLANT OPERTIONS

CAST System

Plant Manager Arnold reported he received eight (8) odor complaints in August and ten (10) odor complaints in July from Johnstown residents living on Breckenridge Drive. Twelve (12) of the complaints were reported by two (2) residents. Manager Arnold notified NYS DEC of all odor complaints.

Plant Manager Arnold reported a third pump was connected to the potassium permanganate chemical feed system. The pump drained the tank too quickly not allowing the chemical enough time to dissolve. Carus Corp. recommended switching out the system's auger to a helical spring coil auger. The hollow spring prevents clogging and allows for larger quantities of chemical to be added into the system. The new spring auger installation is underway.

CAST Settling Tank was emptied to clean out a thick layer of dairy sludge and buildup of undissolved potassium permanganate. Maintenance Department fabricated a rake to pull floating solids off the CAST Settling Tank. The rake did not pull the heavy sludge adequately. Staff will continue troubleshooting sludge and odor issues of the CAST system.

Hydrogen Sulfide Scrubber Media

Plant Manager Arnold reported Precision Industrial Maintenance is scheduled on September 10, 2020 to vacuum out the vessel holding hydrogen sulfide scrubber media. Operators removed manhole covers and rinsed the vessel in preparation for the cleaning. New media from Nichem Co. is on hand to refill the vessel.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 69 Second Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 69 Second Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board denied credit since permission to inspect the premises was not granted.

Sewer Bill Protest – 3 Knox Avenue, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 3 Know Avenue in Johnstown. Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed, the Board approved a credit of \$300.06 since the water did not enter the sewer system to be treated.

Sewer Bill Protest – 4 Pennsylvania Avenue, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 4 Pennsylvania Avenue in Johnstown. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board denied credit since no sufficient evidence was provided to determine that the excess water did not enter the sewer system to be treated.

Sewer Bill Protest – 218 W. Second Avenue, Johnstown

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 218 W. Second Avenue in Johnstown. On a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed, the Board denied credit since no sufficient evidence was provided to determine that the excess water did not enter the sewer system to be treated.

ATTACHMENTS

Resolution No. 2020-13

Administrative Aide Ruzycky reported the Records Retention and Disposition Schedule (MI-1) issued by New York State Archives and previously adopted by the Board is now obsolete. Retention and Disposition Schedule for New York Local Government Records (LGS-01) replaces the outdated schedule. A new hard copy of the LGS-01 schedule was received from New York State Archives. On a motion made Ms. Trudel, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2020-13. *Adopt Retention and Disposition Schedule for New York Local Government Records (LGS-01).*

Resolution No. 2020-14

On a motion made Ms. Trudel, seconded by Mr. Siarkowski, carried six (6) in favor, and none (0) opposed, the Board approved Resolution No. 2020-14. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2020 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$175,781.28 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed.

OLD BUSINESS

Review / Update Policies

Chairman Rizzo inquired if the review of financial policies is progressing. Fiscal Officer Renda is working to gather and review policies to be presented at upcoming budget meetings.

Administrative Building HVAC Project

Chairman Rizzo inquired if the Administrative Building HVAC improvement project is finished. Plant Manager Arnold reported Stant’s Capital Combustion met with local code enforcement on August 26, 2020 for a site inspection. The code enforcer noted three (3) items of concern that were addressed by Stant’s the same day. Stant’s will schedule another inspection with code enforcement before startup of the boilers.

NEW BUSINESS

November Meeting

November Joint Sewer Board meeting will be held on Thursday, November 12, 2020 due to the observance of Veteran’s Day on Wednesday, November 11, 2020.

EXECUTIVE SESSION

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried six (6) in favor, and none (0) opposed, the Board went into executive session at 7:40 P.M. to discuss the medical history of a particular person. Plant Manager Arnold was invited to remain in the room.

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed, the Board came out of executive session at 7:47 P.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:47 P.M. on a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on Wednesday, October 14, 2020 at 7:00 P.M.

Respectfully submitted,

Christopher Vose, GJJSB Secretary