

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
January 8, 2020**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, January 8, 2020.

The meeting was called to order at 7:02 P.M.

PRESENT

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Christopher Vose	Secretary
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

ABSENT

Dale Trumbull	Member
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ELECTION OF OFFICERS – 2020 JOINT SEWER BOARD

The following slate of officers was nominated for the 2020 Joint Sewer Board on a motion made by Mr. Vose, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed: Chairman John Rizzo, Vice Chairperson Bobbi Trudel, and Secretary Christopher Vose.

REAPPOINTMENT to JOINT SEWER BOARD

Board Member Siarkowski reported that he was reappointed to the Joint Sewer Board by the City of Gloversville for a 3-year term, expiring on December 31, 2022.

COMMITTEE APPOINTMENTS

Chairman Rizzo appointed the following committees:

Industrial Compliance/Operations/Preventative Maintenance

Wrandy Siarkowski (Chairman)
Dale Trumbull
Christopher Vose

Budget/Purchase/Audit/Personnel

John Rizzo (Chairman)
Bobbi Trudel
Craig Talarico

OCTOBER 9, 2019 MEETING MINUTES

The Board tabled approval of the October 9, 2019 meeting minutes due to lack of quorum.

DECEMBER 11, 2019 MEETING MINUTES

The Board approved the December 11, 2019 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried four (4) in favor, one (1) abstained – Rizzo, one (1) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 6, 7, 24, & 28.

PLANT OPERATIONS

UV Disinfection Project Update

Plant Manager Arnold reported that BCI Construction did not meet the deadline to complete required work by December 12, 2019. BCI Construction contracts were forwarded to Joint Sewer Board legal counsel for review and further action.

New Natural Gas Boiler in Recirculation Building

Plant Manager Arnold reported that Adirondack Mechanical Corp. completed the installation of a Peerless light commercial natural gas boiler in the Recirculation Building, as part of the 2019 Capital Plan. The unit is fully operational.

Modified CAST System Update

Plant Manager Arnold reported that Kaman Automation submitted a quote of \$2,600.00 to install an ultrasonic level sensor in the tank of the CAST EQ Headworks and to provide necessary PLC changes. Preliminary quotes for cleaning the 600,000-gallon dairy wash water Equalization Tank are under review.

INDUSTRIAL COMPLIANCE

Semiannual Pretreatment Report

Laboratory Director Levendusky reported that the Semiannual Pretreatment Report will be submitted to EPA listing industrial compliance program activities from July 1, 2019 to December 31, 2019. A total of two (2) Orders On Consent were issued and fully executed during 2019.

Sewer Bill Protest – 382 West Fulton Street Ext., Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 382 West Fulton Street Ext. in Gloversville. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$13.74 since the water did not enter the sewer system to be treated.

Resolution No. 2020-01 was approved on a motion made Mr. Vose, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed. *Appointment of Bank Account Signatories.*

Resolution No. 2020-02 was approved on a motion made Ms. Trudel, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed. *Closing Books for Fiscal Year 2019.*

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$182,819.09 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the full Board and Manager Arnold went into executive session at 7:27 P.M. to discuss matters leading to the promotion of a particular person.

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board came out of executive session at 7:31 P.M.

PROMOTION

On a motion made by Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the provisional appointment of WWTP Operator Robert Yaggle to Lead WWTP Operator, effective January 27, 2020, pending Civil Service approval. Operator Yaggle will remain in the operator work rotation until his vacancy is filled or until the retirement of the current WWTP Lead Operator.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:35 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, February 12, 2020 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary