

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
December 9, 2020**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, December 9, 2020. The meeting was called to order by Chairman Rizzo at 7:00 P.M. and open to the public via teleconference.

PRESENT

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Chris Perry	Member
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide

ABSENT

Chris Vose	Secretary
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Chairman Rizzo read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection. This meeting shall be recorded and later transcribed.

PUBLIC HEARING – TRUCKED & PUMPED WASTE RATE SCHEDULE

Chairman Rizzo opened a public hearing via teleconference at 7:02 P.M. on Trucked and Pumped Waste Rates. Chairman Rizzo read aloud the proposed rate schedule. The public hearing was open until 7:26 P.M. No public comments were received. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board adopted the Trucked & Pumped Waste Rate Schedule effective January 1, 2021 as follows:

TRUCKED & PUMPED WASTE RATE:

MUNICIPAL SLUDGE	\$ 0.055 PER GALLON
LEACHATE	\$ 0.011 PER GALLON
INDUSTRIAL SEPTAGE	\$ 0.11 PER GALLON
FOOD WASTE	\$ 0.33 PER GALLON
SEPTIC HAULERS	\$ 0.09 PER GALLON < 300,000 GALLONS PER YEAR
	\$ 0.075 PER GALLON > 300,000 GALLONS PER YEAR
RV DUMP	\$ 3.00 PER DISCHARGE
REMEDIATION WASTEWATER	\$ 0.006 PER GALLON
YOGURT WHEY	\$ 0.015 PER GALLON
CHEESE WHEY	\$ 0.025 PER GALLON

NOVEMBER 12, 2020 MEETING MINUTES

The Board approved the November 12, 2020 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

Correspondence was noted.

PLANT OPERATIONS

Chemical Feed System Pilot Extension

Plant Manager Arnold reported that he submitted a required report to NYS DEC on November 30, 2020, detailing the effectiveness of the extended potassium permanganate pilot study. The report includes a discussion of odor complaints received during the past 12-months, the source of the odor complaints, and the steps taken to address the odor issues. Manager Arnold requested permanent approval from NYS DEC for continuous operation of the potassium permanganate chemical feed system.

Administration Building HVAC Project Update & Boiler Inspection

Plant Manager Arnold reported the 2-year boiler inspection was completed by the NYS Boiler Safety Bureau on November 13, 2020. Three (3) boilers failed inspection, including the Administration Building HVAC boiler. Stant's Combustion returned to accomplish the following repairs on the HVAC boiler: replaced a defective circulator pump, opened a hot water loop, and adjusted the setting on a low pressure switch. A new temperature gauge is on backorder. Maintenance staff completed minor repairs on the other failed boilers. Maintenance staff will receive HVAC boiler operations training from Stant's Combustion on December 11, 2020.

Dry Polymer & Emulsion Polymer Bids

Plant Manager Arnold reported that chemical bid openings were held on December 3, 2020, for the supply and delivery of Dry Polymer and Emulsion Polymer. Full-scale bench testing was accomplished using polymer from both companies. Test results showed that the Solenis brand polymer performed 1% more efficiently and will result in a lower annual expense. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted both bid proposals from Solenis LLC as follows:

- Two-year contract for supply and delivery of Dry Polymer, Praestol 857 BS at \$1.94/lb.
- Two-year contract for supply and delivery of Emulsion Polymer, Praestol K290 FLX at \$1.43/lb. (tote)

Request to Use Facility – USA 1 Septic & Excavation

Plant Manager Arnold reported that USA 1 Septic & Excavation of Broadalbin requested permission to use the Facility for disposal of waste generated through residential septic systems. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board gave permission for USA 1 Septic & Excavation of Broadalbin to use the Facility for disposal of waste generated through residential septic systems in accordance with Trucked Waste Hauler Guidelines.

CONTRACT RENEWALS:

Fulton County Department of Solid Waste - Leachate/Sludge

Plant Manager Arnold requested Board approval for a two (2) year contract extension to the Leachate/Sludge Agreement between Fulton County and the Gloversville-Johnstown Joint Sewer Board (GJJSB). The GJJSB will charge the County at the same rate of \$0.011 per gallon for leachate transported to the Gloversville-Johnstown Wastewater Treatment Facility (GJJWTF) by the County, and in return, the County will charge the GJJSB at the same rate of \$34 per ton for sludge hauled to the Sanitary landfill by GJJWTF. On a motion made by Ms. Trudel, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the Leachate/Sludge Agreement between Fulton County and the GJJSB, with the same terms and rate of \$0.011 per gallon for leachate transported to the GJJWTF by the County, and rate of \$34 per ton for sludge hauled to the Sanitary landfill by GJJWTF, effective January 1, 2021 to December 31, 2022.

PLANT OPERATIONS

Municipal Sludge

Plant Manager Arnold requested Board approval to renew sludge disposal contracts with Fonda-Fultonville WTF, Mayfield WTF, Montgomery Co. Sanitary District No. 1, St. Johnsville WTF, and Waterford WTF, for two (2) years, with the same terms, and new rate of \$0.055 per gallon. Manager Arnold noted that the municipality of St. Johnsville requested to retain the old rate of \$0.045 per gallon through the end of their fiscal year. The Board denied the request to retain the old rates. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the request to renew the Fonda-Fultonville WTF, Mayfield WTF, Montgomery Co. Sanitary District No. 1, St. Johnsville WTF, and Waterford WTF sludge disposal contracts, for two (2) years, with the same terms, and rate of \$0.055 per gallon, effective January 1, 2021 to December 31, 2022.

Precision Industrial Maintenance – Septic/Industrial Strength Waste

Plant Manager Arnold requested Board approval to renew the contract with Precision Industrial Maintenance, Inc. for disposal of septic and industrial strength waste, for two (2) years, with the same terms, and new rate of \$0.09 per gallon for septic waste, and new rate of \$0.11 per gallon for industrial strength waste. On a motion made by Ms. Trudel, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the request to renew the Precision Industrial Maintenance, Inc. contract for disposal of septic and industrial strength waste, for two (2) years, with the same terms, at the rate of \$0.09 per gallon for septic waste, and rate of \$0.11 per gallon for industrial strength waste, effective January 1, 2021 to December 31, 2022.

National Grid – Remediation Wastewater

Plant Manager Arnold requested Board approval to renew the National Grid wastewater disposal contract for the remediation site at Hill Street in Gloversville, for three (3) years with the same terms, and rate of \$0.006 per gallon. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the request to renew the National Grid wastewater disposal contract for the remediation site at Hill Street in Gloversville, for three (3) years with the same terms, and rate of \$0.006 per gallon, effective January 1, 2021 to December 31, 2023.

Town of Niskayuna – Dried Sludge Pellets

Plant Manager Arnold reviewed a request for contract renewal from the Town of Niskayuna for the supply and delivery of dried sludge pellets. Manager Arnold reported the use of dried sludge pellets is no longer beneficial to the facility's sludge dewatering process. Blending dried pellets with the sludge does not bring the percent solids to the 20% required for disposal at the Fulton County landfill. The Board unanimously agreed the expiring contract should not be renewed with the Town of Niskayuna for supply and delivery of dried sludge pellets. The current contract will expire December 31, 2020.

INDUSTRIAL COMPLIANCE

2021 Industrial Wastewater Discharge Permits

Laboratory Director Levendusky reported that twenty-two (22) Industrial Wastewater Discharge Permit renewal applications were received for 2021. Permit requests were reviewed by Laboratory Director Levendusky and Board members. Manager Arnold provided a graph showing plant design vs. current plant loading. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the twenty-two (22) Industrial Wastewater Discharge Permit renewal applications as submitted for 2021 permit allocations.

Sewer Bill Protest – 14 Lexington Avenue, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 14 Lexington Avenue in Gloversville. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied credit since permission to inspect the premises was not granted.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 109 S. Pine Street, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 109 S. Pine Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied credit since there are no sewer charges on the account.

Sewer Bill Protest – 65 Woodside Avenue, Gloversville

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 65 Woodside Avenue in Gloversville. Manager Arnold conducted an inspection of the premises and noted excess water escaped to the ground. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel and carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a credit of \$204.78 since the water did not enter the sewer system to be treated.

PERSONNEL

Employee Assistance Program

Administrative Aide Ruzыcky requested Board approval for the Employee Assistance Program contract renewal with St. Mary's Healthcare at the cost of \$375.00 per year. The program provides early intervention and counseling services for employees and their immediate family members. On a motion made by Ms. Trudel, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved renewal of the Employee Assistance Program contract with St. Mary's Healthcare at the cost of \$375.00 for 2021.

Non-Union Employee Manual

Fiscal Officer Renda requested Board approval to update the Non-Union Employee Manual, as discussed at the Personnel Committee meeting held in November 2020. The revisions grant non-union employees the same coverage as union employees. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved revising the Non-Union Employee Manual to grant the same coverage as the Bargaining Agreement between the Joint Sewer Board and Teamsters Local 294, effective immediately.

Retirement: WWTP Operator David Malagisi

Chairman Rizzo read aloud a notice of retirement received from WWTP Operator David Malagisi, effective February 28, 2021. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the retirement of WWTP Operator David Malagisi, effective February 28, 2021, after thirty-one (31) years of service.

ATTACHMENTS

Resolution No. 2020-16

On a motion made Ms. Trudel, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2020-16. *Transfer within the General Fund.*

Resolution No. 2020-17

On a motion made Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2020-17. *Transfer from Capital and Equipment Reserve to General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2020 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$349,866.94 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

Updated financial policies will be reviewed at the January 2021 Joint Sewer Board meeting.

NEW BUSINESS

Board Member Talarico thanked Manager Arnold for a recent educational tour of the Plant. He suggested offering a tour to Assemblyman Robert Smullen, Congresswoman Elise Stefanik, and Ronald Peters of the Fulton County Center for Regional Growth. Board members were in agreement and suggested Mr. Talarico contact both city mayors regarding a future tour for the officials.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, none (0) opposed, and one (1) absent, the Board went into executive session at 8:18 P.M. to discuss the employment history of a particular person.

On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, none (0) opposed, and one (1) absent, the Board came out of executive session at 9:07 P.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 9:09 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, January 13, 2021 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary