

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD  
MEETING MINUTES  
August 12, 2020**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, August 12, 2020. The meeting was open to the public via teleconference due to circumstances of the COVID-19 pandemic. The meeting was called to order by Chairman Rizzo at 7:00 P.M.

**PRESENT**

John Rizzo	Chairman – via teleconference
Bobbi Trudel	Vice Chairperson
Chris Vose	Secretary
Chris Perry	Member
Craig Talarico	Member
Wrandy Siarkowski	Member
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Fiscal Officer
Mark Levendusky	Laboratory Director
Hilary Ruzycky	Administrative Aide
Kenneth Adamczyk	Fulton County Center for Regional Growth – via teleconference

Vice Chairperson Trudel read aloud the following statement: Due to the COVID-19 pandemic this meeting is open to the public through teleconference connection information previously posted. This meeting shall be recorded and later transcribed.

**Business Focus Magazine**

Kenneth Adamczyk from the Fulton County Center for Regional Growth (CRG) discussed development of a publication by the CRG to help attract businesses to Fulton County. The magazine will be similar to the Saratoga Living magazine, but with a business focus. Highlights will include local businesses large and small, land availability, grant opportunities, water/sewer infrastructure, as well as the arts, education, childcare and more. Mr. Adamczyk requested permission to interview Plant Manager Arnold and to take photos of the Facility for a feature article on the area’s abundant water and sewer capacity. The article will be included in the Business Focus magazine at no cost to the Facility. The Board unanimously agreed for the CRG to interview Manager Arnold and to take photos of the Facility for the upcoming publication. Chairman Rizzo recommended emphasizing the Facility’s green energy production.

**JULY 8, 2020 MEETING MINUTES**

The Board approved the July 8, 2020 meeting minutes on a motion made by Mr. Vose, seconded by Mr. Siarkowski, carried six (6) in favor, and none (0) opposed.

**CORRESPONDENCE**

The following correspondence was discussed: No. 14

**PLANT OPERTIONS**

**CAST System**

Plant Manager Arnold reported he received a total of ten (10) odor complaints in July from five (5) Johnstown residents living on Breckenridge Drive. Manager Arnold notified NYS DEC of all ten (10) odor complaints and responded to residents by email. Laboratory Director Levendusky sampled the CAST recycle streams for sulfides. Fugitive odors were traced to the CAST Decant Recycle stream which flows from the CAST Settling tank to the head of the primary clarifiers. Manager Arnold requested permission from DEC to connect a third pump to the potassium permanganate chemical feed system to eliminate odor from the CAST Decant Recycle

discharge stream. DEC granted permission for the additional pump connection. Operations increased standard potassium permanganate pumping to 100% until the new pump arrives. Representatives from Carus Corp. visited the Facility to advise on rebalancing the chemical feed system. Carus Corp. will provide a larger auger at no cost.

## INDUSTRIAL COMPLIANCE

### **West Meadow Farm & Dairy**

Laboratory Director Levendusky reported that an Industrial Wastewater Discharge Permit application was received from a new industry, West Meadow Farm & Dairy, located in the former Spray Nine building on Route 30A in the City of Johnstown. On a motion made by Mr. Siarkowski, seconded by Mr. Talarico, carried six (6) in favor, and none (0) opposed, the Board approved the Industrial Wastewater Discharge Permit application as submitted by West Meadow Farm & Dairy, effective September 1, 2020.

### **Sewer Bill Protest – 311 North Main Street, Gloversville**

Fiscal Officer Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 311 North Main Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board denied credit since permission to inspect the premises was not granted.

## BUDGET/PURCHASE/AUDIT

### **Pollution Liability Insurance Renewal**

Fiscal Officer Renda noted the NYMIR Commercial Pollution Liability Policy will renew minus odor coverage.

## ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report, and 2020 O&M Expenditure Reports were reviewed per Attachments No. 1, 2, & 3.

O&M purchase orders and disbursement sheets totaling \$213,512.13 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed.

Capital disbursement sheets totaling \$84,893.31 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried six (6) in favor, and none (0) opposed.

## OLD BUSINESS

### **Notice of Violation Retraction**

Plant Manager Arnold reported NYS DEC rescinded a Notice of Violation issued for unauthorized transportation of tires under the Part 364 Transporter Permit. The reporting of waste tires was included in error on the Facility's annual report. DEC issued a corrected permit and retracted the Notice of Violation. DEC also issued a renewed Part 364 Transporter Permit, effective September 1, 2020 to August 31, 2021.

## NEW BUSINESS

### **Review / Update Policies**

Fiscal Officer Renda noted that Chairman Rizzo suggested a review of current policies relating to the financial processes of the Facility. Budget/Purchase/Audit Committee (Rizzo, Trudel, and Talarico) will review/update financial policies and present them to the full Board for approval.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:38 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, September 9, 2020 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary