

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
March 13, 2019**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, March 13, 2019.

Chairman Siarkowski called the meeting to order at 7:01 P.M.

PRESENT

Wrandy Siarkowski	Chairman
John Rizzo	Vice Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Helen Martin	Member
Mark Schachner	GJJSB Legal Counsel
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide

FEBRUARY 13, 2019 MEETING MINUTES

The Board approved the February 13, 2019 meeting minutes on a motion made by Ms. Martin, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed.

Vice Chairman Rizzo arrived while the meeting was in progress.

JANUARY 9, 2019 MEETING MINUTES

The Board approved the January 9, 2019 meeting minutes on a motion made by Ms. Trudel, seconded by Mr. Vose, carried four (4) in favor, two (2) abstained (Trumbull and Martin), and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 6, 15, 19, 21, & 23.

The Board conferred with Attorney Schachner under attorney-client privilege.

PLANT OPERATIONS

UV Disinfection Project

Plant Manager Arnold reported that Spring Electric completed wiring and connections for the Trojan unit. The General Contractor will provide training for employees operating the Trojan unit on March 20-21, 2019.

HDR Site Cleanup

Plant Manager Arnold reported that HDR Inc. desires to change the exit plan originally proposed for equipment removal and cleanup at the UV validation test site. HDR intends to contract with a third-party to accomplish the full cleanup efforts, and to not utilize wastewater staff as detailed in their February 26th correspondence. Manager Arnold noted that he conveyed to HDR personnel that the site be cleared completely by the end of May 2019.

Lab/Administration Building HVAC System Bid

Plant Manager Arnold requested Board approval to seek bids for the purchase and installation of a HVAC system for the Laboratory located in the Administration Building, as part of the 2019 Capital Plan. Board members suggested an evaluation of the entire building be conducted by a contractor or engineer. Board members requested to review the bid specs.

Pickup Truck Bid

Plant Manager Arnold requested Board approval to seek bids for the purchase of a Pickup Truck through a state contract mini-bid, as part of the 2019 Capital Plan. On a motion made by Mr. Trumbull, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board authorized the purchase of a Pickup Truck through NYS OGS State Contract.

Respiratory Protection Program

Plant Manager Arnold reported that the Industrial Compliance Committee met to discuss modifying the Respiratory Protection Program. The Facility's full-face supplied air respirators are outdated. Certification requirements for respirators have changed pursuant OSHA Standard 29 CFR 1910. GJJWTF staff are not required to enter confined spaces unless it is deemed safe through metering. Half-face forced air respirators are available to employees exposed to airborne contaminants such as fumes, gases, and dust. Board members suggested donating the full-face Interspiro respirators to Fulton County Emergency Management or another interested agency. Manager Arnold will draft a revised Respiratory Policy for review.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest

Fiscal Officer Renda reviewed a second request for sewer bill adjustment for excess water usage for property located at 483 North Main Street in Gloversville. Plant Manager Arnold conducted an inspection of the property. On a motion made by Ms. Martin, seconded by Mr. Vose, carried six (6) in favor, and none (0) opposed, the Board approved a credit of \$34.65 since the water did not enter the sewer system to be treated.

BUDGET/PURCHASE/AUDIT

Advertisement Renewal

Fiscal Officer Renda requested Board approval to renew advertisement of the Facility in *Focus on Fulton Montgomery Region, NY* an annual publication sponsored by The Fulton Montgomery Regional Chamber of Commerce. The Board unanimously agreed to not renew the advertisement.

ATTACHMENTS

Resolution No. 2019-03 was approved on a motion made by Ms. Martin, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed. *Transfer of Funds*.

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$179,921.45 were approved for payment on a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed.

NEW BUSINESS

Plant Manager Arnold reported that the Fulton County Board of Supervisors has requested to serve as the SEQR Lead Agency for the new proposed Fulton County Sewer District No. 3: Meco. A copy of completed SEQR documents, including maps, was forwarded to GJJWTF for review. Board members offered no objection to the designation of the Fulton County Board of Supervisors to act as SEQR Lead Agency for the proposed Fulton County Sewer District No. 3: Meco.

There being no further business, the meeting was adjourned at 8:22 P.M. on a motion made by Ms. Martin, seconded by Ms. Trudel, carried six (6) in favor, and none (0) opposed.

The next regular meeting will be held on **Wednesday, April 10, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary