

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
July 14, 2021**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, July 14, 2021. The meeting was called to order by Chairman Rizzo at 7:00 P.M. and open to the public.

ROLL CALL

John Rizzo	Chairman
Bobbi Trudel	Vice Chairperson
Christopher Vose	Secretary
Wrandy Siarkowski	Member
Christopher Perry	Member
Attorney Brian Reichenbach	GJJSB Legal Counsel – Miller, Mannix, Schachner &Hafner, LLC
Wallace Arnold	Manager-Wastewater Programs
Donna Renda	Consultant
Ryan Auty	Fiscal Officer
Hilary Ruzicky	Administrative Aide

ABSENT

Craig Talarico	Member
----------------	--------

The Board conferred with Attorney Reichenbach under attorney-client privilege.

The Board welcomed Ryan Auty as the newly appointed fiscal officer.

JUNE 2021 MEETING MINUTES

The Board approved the June 9, 2021 meeting minutes on a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 19.

PLANT OPERTIONS

Sludge Dryer Project Update

Plant Manager Arnold reported he is working to secure grant funding for installation of a thermal sludge dryer. Funds have been made available for the NYS Water Infrastructure Improvement Act (WIIA), which authorizes the NYS Environmental Facilities Corporation (EFC) to provide grants to assist municipalities in funding water quality infrastructure and sewage treatment works projects. EFC requires an engineering report as part of the application process to determine if the proposed project is eligible for financial assistance. Arcadis of New York, Inc. can provide the engineering report at the cost of \$5,000.00, based on a modified energy efficiency study completed by Arcadis in March of 2020, under the NYSEDA FlexTech Program. In addition, Manager Arnold is working to complete a Community Development Block Grant (CDBG) application. Manager Arnold noted that he visited both city mayors to review the proposed sludge dryer project. The City of Johnstown submitted a Letter of Commitment to be included in grant applications.

Professional Services Agreement – Arcadis of New York, Inc.

On a motion made Ms. Trudel, seconded by Mr. Siarkowski, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized Manager Arnold to execute a Professional Services Agreement for Arcadis of New York, Inc. to prepare an engineering report for submittal to NYS Environmental Facilities Corp. to determine if a proposed recommendation for sludge drying equipment at the Gloversville-Johnstown Joint Wastewater Treatment Facility is eligible for financial assistance, at the cost of \$5,000.00.

Authorize Bidding: Ferrous Chloride

Plant Manager Arnold requested Board approval to seek bids for the supply and delivery of Ferrous Chloride. On a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise bids for a two (2) year contract for the supply and delivery of Ferrous Chloride.

Small Pickup Truck Bid – NYS OGS Vehicle Marketplace

Consultant Renda reported that a mini-bid was conducted via the New York State Office of General Services (OGS) Vehicle Marketplace for the purchase of a small pickup truck, as discussed at the June meeting. The lowest priced truck is a 2022 Ford Maverick at \$21,810.00 from Nye Automotive Group. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to accept the bid proposal from Nye Automotive Group for a 2022 Ford Maverick at \$21,810.00.

Award Bid: 2010 Chevrolet Colorado

Plant Manager Arnold reported a bid opening was held on July 12, 2021 for the sale of a non-roadworthy 2010 Chevrolet Colorado Pickup Truck, with a required minimum bid of \$325.00. A single bid was received for \$400.00 from Reuben Kennedy. On a motion made by Mr. Siarkowski, seconded by Mr. Perry, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to accept the bid proposal from Reuben Kennedy at \$400.00 for the purchase of a non-roadworthy 2010 Chevrolet Colorado Pickup Truck, sold in “as is” condition with no warranties or guarantees.

INDUSTRIAL COMPLIANCE

Sewer Bill Protest – 75 Third Street, Gloversville

Consultant Renda reviewed a request for sewer bill adjustment for excess water usage for property located at 75 Third Street in Gloversville. Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied credit since the excess water entered the sewer system and had to be treated.

BUDGET/PURCHASE/AUDIT

FY2020 Financial Audit

Consultant Renda referred Board members to copies of an independent auditor’s report from BST & Co. CPA’s, LLP for the year ended December 31, 2020. The report disclosed no significant instances of noncompliance. No corrective actions or alternative procedures were suggested. Copies of the report were forwarded to fiscal departments in Gloversville and Johnstown.

ATTACHMENTS

Resolution No. 2021-12

On a motion made Mr. Vose, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2021-12. *Transfer from Capital and Equipment Reserve Fund to General Fund.*

Resolution No. 2021-13

On a motion made Mr. Siarkowski, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2021-13. *Advertise Public Hearing in The Leader-Herald for a Thermal Sludge Dryer.*

Wastewater Programs Report, Annual Trends/Comparison Report, and 2021 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$191,625.86 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

Capital disbursement sheets totaling \$421,089.20 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

Teamsters Healthcare Proposal

Chairman Rizzo noted the Teamsters Local 294 Union representative submitted a Teamsters healthcare proposal for review.

Smart Waters Engineering Report

Chairman Rizzo received a copy of the Smart Waters preliminary engineering report for proposed connections along the Route 30 corridor. Board member Perry offered to forward electronic copies of the report to other Board members.

NEW BUSINESS

Teams Teleconference Connection for Sewer Board Meetings

NYS Governor's orders relating to the Open Meetings Law during the COVID 19 pandemic were lifted on June 25, 2021. The Board unanimously agreed to stop using the Teams teleconference connection as meetings are now open to the public.

Fulton Montgomery Co. Chamber Magazine

The Board unanimously decided against advertising in the Fulton Montgomery County Chamber magazine titled *Focus on Fulton Montgomery Region, New York*.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 8:07 P.M. until July 28, 2021 at 7:00 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, August 11, 2021 at 7:00 P.M.**

Respectfully submitted,

Christopher Vose, GJJSB Secretary