

GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD

MEETING MINUTES

April 10, 2019

The Gloversville-Johnstown Joint Sewer Board held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility (GJJWTF) on Wednesday, April 10, 2019.

Chairman Siarkowski called the meeting to order at 7:00 P.M.

PRESENT

Wrandy Siarkowski	Chairman
John Rizzo	Vice Chairman
Bobbi Trudel	Secretary
Dale Trumbull	Member
Christopher Vose	Member
Nabil Issa & Linda Alikhan	Gloversville Residents
Robert Flores	Delaware Engineering Project Manager
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Donna Renda	Fiscal Officer
Hilary Ruzycky	Administrative Aide

ABSENT

Helen Martin	Member
--------------	--------

INDUSTRIAL COMPLIANCE

Sewer Bill Protest - 14 Woodside Avenue, Gloversville

Gloversville Residents Nabil Issa & Linda Alikhan spoke regarding a request for sewer bill adjustment for excess water usage for property located at 14 Woodside Avenue in Gloversville. The request was previously denied by the Joint Sewer Board at the December 2018 meeting. Subsequently, the two-family home burned down in January 2019. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved a partial credit of \$600.00 since the structure no longer exists and it could not be proven that the excess water entered the sewer system to be treated.

MARCH 13, 2019 MEETING MINUTES

The Board approved the March 13, 2019 meeting minutes on a motion made by Mr. Trumbull, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 1, 3, & 6.

PLANT OPERATIONS

UV Disinfection Project

Project Manager Robert Flores of Delaware Engineering reported that the UV Disinfection Upgrade is operational and nearing completion. SPDES Permit disinfection requirements will be met by the May 1, 2019 deadline. Installation of a chain hoist and stairs will be accomplished by BCI Construction, as well as final grading work. Plant Manager Arnold noted that the GJJWTF laboratory received certification for fecal coliform testing from the NYS Department of Health.

PLANT OPERATIONS - continued

UV Disinfection Project - Change Order #1

Project Manager Flores requested Board approval for the Chairman to execute a Change Order to the contract with BCI Construction. The Change Order deducts \$93,250.00 from the original contract price because the Contractor did not need to construct a sewer bypass during the project, as originally proposed. The Change Order also amends the project's substantial completion date from February 3, 2019 to April 19, 2019. On a motion made by Ms. Trudel, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized the Chairman to execute Change Order #1 to Contract 1G (General Construction) for BCI Construction Inc. at the cost of (\$93,250.00) and to amend the substantial completion date from February 3, 2019 to April 19, 2019.

Delaware Engineering Contract Amendment

Project Manager Flores requested Board approval for an amendment to the Delaware Engineering contract for an additional \$23,636.06 for added inspection time and mileage expenses on the UV Disinfection Upgrade Project. The Board unanimously agreed that there is no justification for added charges, as the job site was accessible to the Contractor at all times and the contracted billable hours were paid in full in January 2019.

Chemical Feed System

Plant Manager Arnold reported that a small-scale chemical feed unit on loan from Carus Corp. was installed until the full-scale system arrives in approximately twelve (12) weeks. The temporary unit feeds one (1) pail per day of potassium permanganate into the CAST Settling Tank.

Authorize Bidding - Ventilating/AC System for Administration Building Lab

Plant Manager Arnold requested Board approval to seek bids for the purchase and installation of a Ventilating/AC System for the laboratory located in the Administration Building, as part of the 2019 Capital Plan. On a motion made by Mr. Vose, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to advertise bids for the purchase and installation of a Ventilating/AC System for the laboratory of the Administration Building.

Award Bid – Pickup Truck

Fiscal Officer Renda reported that a mini-bid was conducted via the NYS Office of General Services (OGS) Vehicle Marketplace for the purchase of a 2019 Dodge Pickup Truck, as part of the 2019 Capital Plan. Four (4) bids were received and the lowest bidder was Main Motorcar at \$20,666.77. On a motion made by Mr. Trumbull, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized to accept the bid proposal from Main Motorcar at \$20,666.77 for a 2019 Dodge Pickup Truck – 1500 Classic Tradesman Reg Cab.

Water Research Foundation (WRF) Project 4892 / Co-Digestion Characterization Study

Plant Manager Arnold requested Board approval to participate in a Water Research Foundation project in partnership with Kennedy/Jenks Consultants relating to characterizing biogas from anaerobic digestion of wastewater solids and co-digested organic wastes. In-kind contributions from GJJWTF involve submitting biogas historical data, operations data, and biogas samples from anaerobic digesters. The estimated value of in-kind services is \$4,000 for staff operations labor and communication with the project team. GJJWTF will have first-hand access to the study findings. On a motion made by Mr. Rizzo, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved participation in the Water Research Foundation Project 4892 in partnership with Kennedy/Jenks Consultants on the characterization of biogas from anaerobic digestion of wastewater solids and co-digested organic wastes.

BUDGET/PURCHASE/AUDIT

2019-2020 Proposed Sewer Rate Presentation

Fiscal Officer Renda presented the proposed 2019-2020 sewer rates to the Board. Industrial and residential sewer rates are proposed to increase by 2 percent. Inflow and Infiltration (I&I) fees will increase by \$2.00 per connection. All the rates will be presented at a public hearing on Thursday, April 25, 2019 at 7:00 P.M. at Johnstown City Hall, Council Chambers. If adopted, the rates will become effective May 1, 2019.

ATTACHMENTS

Resolution No. 2019-04 was approved on a motion made by Ms. Trudel, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed. *Transfer 2018 fund balance to the Capital and Equipment Reserve Fund and to the Rate Stabilization Reserve Fund.*

Resolution No. 2019-05 was approved on a motion made by Mr. Rizzo, seconded by Mr. Trumbull, carried five (5) in favor, one (1) absent, and none (0) opposed. *Transfer from Rate Stabilization Reserve Fund to the General Fund.*

Wastewater Programs Report, Annual Trends/Comparison Report and 2019 O&M Expenditure Reports were reviewed per Attachments No. 3, 4, & 5.

O&M purchase orders and disbursement sheets totaling \$197,594.31 were approved for payment on a motion made by Mr. Vose, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed.

Capital disbursement sheets totaling \$337,967.94 were approved for payment on a motion made by Mr. Vose, seconded by Ms. Trudel, carried five (5) in favor, one (1) absent, and none (0) opposed.

OLD BUSINESS

Chairman Siarkowski reported that he attended a public hearing at the Fulton County Board of Supervisors Chambers on Monday, April 8, 2019, on proposed Fulton County Sewer District No. 3: Meco. Chairman Siarkowski asked for information regarding who would maintain lines, laterals, pumps, and meters for the new sewer district. An estimate of rates and flows to be received at the GJJWTF sewer plant was also requested. Supervisors tabled the resolution to establish the new sewer district until further information is gathered to answer the concerns of the Joint Sewer Board. Fulton County Planning Department and C.T. Male will respond to the Joint Sewer Board inquiries when more information is gathered.

NEW BUSINESS

Vice Chairman Rizzo requested that Plant Manager Arnold provide a tour of the sewer plant to personnel from Beechnut as they are considering an on-site digester.

There being no further business, the meeting was adjourned at 8:50 P.M. until April 25, 2019 at 7 P.M. on a motion made by Ms. Trudel, seconded by Mr. Vose, carried five (5) in favor, one (1) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, May 8, 2019 at 7:00 P.M.**

Respectfully submitted,

Bobbi Trudel, GJJSB Secretary