

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
February 8, 2023**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, February 8, 2023. The meeting was called to order at 7:00 P.M.

ROLL CALL

Christopher Vose	Vice Chair
Wrandy Siarkowski	Secretary
Donald Schwartz	Member
Eric Parker	Member
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Hilary Ruzicky	Administrative Aide
Michele Rackmyre	Senior Account Clerk

ABSENT

Bobbi Trudel	Chair
John Rizzo	Member

JANUARY 2023 MEETING MINUTES

The Board approved the January 11, 2023 meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

CORRESPONDENCE

The following correspondence was discussed: No. 1, 9, and 28.

PLANT OPERTIONS

Odor Complaint

Plant Manager Arnold reported a resident from Breckenridge Drive in Johnstown reported an odor complaint by phone on January 20, 2023. Manager Arnold and Laboratory Director Levendusky drove to the residence around 8:30 A.M. No odors could be detected at that time. Manager Arnold noted sludge disposal from the plant to the Fulton County landfill fell behind schedule due to holidays, staff shortages, and large rain events. The odor complaint was reported to NYS DEC and posted to the Odor Complaint Log on the GJJWTF website.

NY-Alert Notification

Plant Manager Arnold reported a small whey spill occurred on January 17, 2023. Approximately 20 gallons of untreated whey spilled after a valve seal failed on the receiving whey pipeline. The whey flowed into the vault's sump pit and was pumped outside onto a grass surface. Manager Arnold reported the incident to the NYS Spill Hotline, filed a NY-Alert incident report, and filed a Report of Noncompliance Event with the NYS DEC Regional Water Engineer.

Stormwater Pollution Prevention Plan

Plant Manager Arnold reported he submitted a Multi-Sector General Permit Notice of Intent to NYS DEC Division of Water in Albany to satisfy requirements for developing a Stormwater Pollution Prevention Plan. DEC responded that release of a new general permit will occur after March 1, 2023. Manager Arnold will resubmit the Notice of Intent after March 1, 2023 to get coverage under the new permit regulations.

Authorize Purchase: Bobcat Skid Steer w/ attachments

Plant Manager Arnold requested Board approval to purchase a Bobcat Skid Steer w/ attachments through NYS Office of General Services state contract pricing. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board authorized the purchase of a Bobcat Skid Steer Loader w/ 84” angle broom and snowblower package from Bobcat of Gloversville-Johnstown at the cost of \$62,972.44, through NYS Office of General Services, per the 2023 - 2025 Capital Plan.

PESH Partial Complaint Inspection Follow Up

Plant Manager Arnold reported a follow up compliance inspection was conducted on February 6, 2023 by an inspector from NYS DOL Public Employee Safety and Health (PESH). Manager Arnold, Maintenance Supervisor Horton, and Union Shop Steward Barnett met with the inspector to discuss the five (5) violations identified during the PESH partial complaint inspection conducted on August 4, 2022. Policies and procedures of the Workplace Violence Prevention Program and Lockout/Tagout Program were reviewed and found acceptable. Some revisions to the UV Disinfection documents were suggested. All citations from the Notice of Violation and Order to Comply are satisfied with no penalties imposed.

INDUSTRIAL COMPLIANCE

EPA Pretreatment Program Audit

Laboratory Director Levendusky reported he submitted a written response to EPA on September 29, 2023 with regards to the EPA pretreatment program audits done in 2020 and 2021. EPA responded with follow up comments by phone and an email on January 10, 2023. Further discussions will be held concerning language changes to Industrial Wastewater Discharge Permits, Streamlining Rule requirements, and time-based composite sampling.

Sewer Bill Protest: 37 W. State Street, Gloversville

Senior Account Clerk Rackmyre reviewed a request for sewer bill adjustment for excess water usage for property located at 37 W. State Street in Gloversville. Plant Manager Arnold conducted an inspection of the premises. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved a credit of \$377.68 since the water did not enter the sewer system to be treated.

PERSONNEL

New Hires: WWTP Operator Trainee & WWTP Attendant

Plant Manager Arnold reported one (1) employment position is vacant for a WWTP Operator Trainee and two (2) positions are open for WWTP Attendants. Manager Arnold interviewed numerous candidates. All recommended candidates meet Civil Service requirements. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved to offer employment positions to the following candidates, with start dates pending:

1. WWTP Operator Trainee provisional appointment to James Vollero,
2. WWTP Attendant appointment to Steven Freese,
3. WWTP Attendant appointment to Gregory Morgan.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report, and 2022 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$212,114.86 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

OLD BUSINESS

Proposed Fulton County Sewer District No. 5 – Draft Intermunicipal Agreement

Vice Chair Vose reported a draft Intermunicipal Agreement was submitted for execution from the Fulton Co. Planning Department for proposed Fulton County Sewer District No. 5 along the NYS Route 30/30A corridor. The Agreement includes the entities of the Cities of Gloversville and Johnstown, Village of Mayfield, Gloversville-Johnstown Joint Sewer Board and Fulton County. On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board agreed to table execution of the draft Intermunicipal Agreement for proposed Fulton County Sewer District No. 5 until the Cities of Gloversville and Johnstown both review the proposed agreement.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, two (2) absent, and none (0) opposed, all Board members in attendance went into executive session at 7:29 P.M. to discuss NY Public Officers Law §105:1 – (d) discussions regarding proposed, pending or current litigation.

On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board came out of executive session at 7:42 P.M.

Resolution No. 2023-03

On a motion made Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved Resolution No. 2023-03. *Close the Financial Records for Fiscal Year 2022.*

On a motion made Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, two (2) absent, and none (0) opposed, the Board approved an additional cost of \$5,400.00 for sodium hypochlorite received in January 2023 from Slack Chemical (Purchase Order #13467 total cost of \$8,470.05).

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 7:44 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried four (4) in favor, two (2) absent, and none (0) opposed.

The next regular meeting will be held on **Wednesday, March 8, 2023 at 7:00 P.M.**

Respectfully submitted,

Wrandy Siarkowski, GJJSB Secretary