

**GLOVERSVILLE-JOHNSTOWN JOINT SEWER BOARD
MEETING MINUTES
December 13, 2023**

The Gloversville-Johnstown Joint Sewer Board (GJJSB) held a meeting in the Boardroom of the Gloversville-Johnstown Joint Wastewater Treatment Facility on Wednesday, December 13, 2023. The meeting was called to order at 7:00 P.M.

ROLL CALL

Bobbi Trudel	Chair
Wrandy Siarkowski	Secretary
Donald Schwartz	Member
Eric Parker	Member
John Rizzo	Member
Michael Dimezza	HFM BOCES - Principal, Career and Technical Education
Wallace Arnold	Manager-Wastewater Programs
Mark Levendusky	Laboratory Director
Ian Colvin Marincic	WWTP Engineer Technician
Hilary Ruzicky	Administrative Aide

ABSENT

Christopher Vose	Vice Chair
------------------	------------

GUEST SPEAKER

Principal Michael DiMezza discussed the Career and Technical Education programs offered at the Hamilton-Fulton-Montgomery (HFM) BOCES. DiMezza reviewed courses in skilled trades and their application to a career in wastewater treatment. DiMezza proposed a collaboration between HFM BOCES and GJJWTF through student internships. Manager Arnold will contact HFM BOCES personnel for further details on internship programs.

November 8, 2023 MEETING MINUTES

The Board approved the November 8, 2023 regular meeting minutes on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed.

CORRESPONDENCE

Discussed the following correspondence: No. 7 and 9.

PLANT OPERATIONS

Odor Complaint

Plant Manager Arnold reported a Johnstown resident filed an odor complaint by voice mail on November 17, 2023. The odors occurred near the Sammonsville Volunteer Fire Department on Route 67 in Johnstown on November 16, 2023. Manager Arnold contacted the resident and reported the complaint to NYS DEC. The complaint was posted in the Odor Complaint Log and on the GJJWTF website.

Proposal for Odor Evaluation

Plant Manager Arnold reviewed a proposal submitted by HRP Associates for professional engineering services to evaluate odor problems within the Administration Building. In November, HRP representatives conducted an initial site evaluation and interviewed staff regarding the odor issues. The proposal includes a Scope of Services for site evaluation, summary report, meetings and communication, design engineering specifications and bid review, if required. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized the Chair to execute the Proposal for Odor Evaluation submitted by HRP Associates, contingent upon approval from GJJSB Legal Counsel. Plant Manager Arnold also reviewed a quote submitted by Willscot Mobile Mini Solutions for the possible rental of a mobile office. The Board agreed to wait on leasing a modular work trailer until evaluations are completed by HRP Associates.

Award Bid – Sodium Hypochlorite

Plant Manager Arnold reported a chemical bid opening was held on December 7, 2023, for the supply and delivery of Sodium Hypochlorite. Bids were received from Slack Chemical Co., Inc. and Surpass Chemical Company, Inc. Surpass Chemical Company submitted the lowest bid at \$2.84/gallon. On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the bid proposal from Surpass Chemical Company, Inc. at the cost of \$2.84/gallon, for a one (1) year contract to supply and deliver Sodium Hypochlorite, effective January 1, 2024 to December 31, 2024.

Contract Renewals:

FAGE USA DAIRY INDUSTRY INC.

Plant Manager Arnold requested Board approval to renew the Whey Delivery and Treatment Agreement between FAGE USA Dairy Industry Inc. and the Gloversville-Johnstown Joint Sewer Board, with a biannual rate increase of \$0.001 per gallon, for a ten (10) year contract term. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized renewal of the Whey Delivery and Treatment Agreement between FAGE USA Dairy Industry Inc. and the Gloversville-Johnstown Joint Sewer Board, with a biannual rate increase of \$0.001 per gallon, for a ten (10) year contract term, effective January 1, 2024 to December 31, 2033.

EUPHRATES INC.

Plant Manager Arnold requested Board approval to renew the Whey Delivery and Treatment Agreement between Euphrates Inc. and the Gloversville-Johnstown Joint Sewer Board, with a biannual rate increase of \$0.002 per gallon, for a ten (10) year contract term. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board authorized renewal of the Whey Delivery and Treatment Agreement between Euphrates Inc. and the Gloversville-Johnstown Joint Sewer Board, with a biannual rate increase of \$0.002 per gallon, for a ten (10) year contract term, effective January 1, 2024 to December 31, 2033.

NATIONAL GRID

Plant Manager Arnold requested Board approval to renew the National Grid wastewater disposal contract for the remediation site at Hill Street in Gloversville, at the rate of \$0.007 per gallon, for a three (3) year term. On a motion made by Mr. Siarkowski, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the request to renew the National Grid wastewater disposal contract for the remediation site at Hill Street in Gloversville, at the rate of \$0.007 per gallon, for a three (3) year term, effective January 1, 2024 to December 31, 2026.

Request to Use Facility: DVR Portable Restrooms

Plant Manager Arnold reported that DVR Portable Restrooms, LLC bought out Adirondack Septic's portable department, including 150 portable toilets, 2 restroom trailer units, portable toilet truck, 6 handwashing stations, and customer list. DVR Portable Restrooms, LLC submitted a request for permission to dispose of wastewater generated through their new portable toilet business. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board granted DVR Portable Restrooms, LLC permission to dispose of wastewater generated through portable toilets to the facility in accordance with the Trucked Waste Hauler Guidelines.

INDUSTRIAL COMPLIANCE

NYS DOH ELAP Audit Closeout

Laboratory Director Levendusky reported that the NYS Department of Health conducted an on-site biannual audit in September 2023, under the Environmental Laboratory Approval Program (ELAP). The inspector identified some minor deficiencies. Levendusky submitted corrective actions, which ELAP found acceptable. The next audit is expected in the fall of 2025.

2024 Industrial Wastewater Discharge Permits

Laboratory Director Levendusky reported that nineteen (19) Industrial Wastewater Discharge Permit renewal applications were received for 2024. Director Levendusky reviewed the industrial permit requests, including percent changes and industrial loadings data. All permits include new language required under EPA. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved the nineteen (19) Industrial Wastewater Discharge Permit renewal applications as presented for 2024 permit allocations.

Outside Laboratory Services

Laboratory Director Levendusky reported that Adirondack Environmental Services, Inc. submitted a proposal to extend current pricing for outside laboratory services in 2024. On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the proposal from Adirondack Environmental Services, Inc. to extend current pricing for outside laboratory services in 2024, effective January 1, 2024 to December 31, 2024.

Gloversville Little League Sewer Charge

Plant Manager Arnold reported the Gloversville Little League Park, a non-profit organization located on Harrison Street in Gloversville, requested a waiver of sewer fees. After much discussion, the Board decided no waiver will be granted. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved charging sewer rents to Gloversville Little League Park, as other non-profit organizations are charged within the sewer district.

Sewer Bill Protest: 2 N Main Street, Gloversville

Plant Manager Arnold reviewed a second request for sewer bill adjustment for excess water usage for property located at 2 N. Main Street in Gloversville. On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board denied a credit since the excess water entered the sewer system and had to be treated.

PERSONNEL

Retirement: WWTP Operator Trainee Erich Goodemote

Chair Trudel read aloud a notice of retirement received from WWTP Operator Trainee Erich Goodemote. On a motion made by Mr. Schwartz, seconded by Mr. Parker, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board accepted the retirement of WWTP Operator Trainee Erich Goodemote, effective December 20, 2023, after eleven (11) years of service.

ATTACHMENTS

Wastewater Programs Report, Annual Trends/Comparison Report, and 2023 O&M Expenditure Reports were reviewed per Attachments No. 2, 3, & 4.

O&M purchase orders and disbursement sheets totaling \$460,710.49 were approved for payment on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed.

NEW BUSINESS

Laboratory Director Levendusky reported the City of Gloversville Department of Public Works requested to discharge approximately thirteen 55-gallon drums of rainwater from the City of Gloversville. Levendusky reviewed laboratory analysis of water samples taken from the 55-gallon drums. On a motion made by Mr. Siarkowski, seconded by Mr. Parker, carried four (4) in favor, one (1) abstained (Schwartz), one (1) absent, and none (0) opposed, the Board granted permission for the City of Gloversville Department of Public Works to discharge to the facility approximately thirteen 55-gallon drums of rainwater from the City of Gloversville.

EXECUTIVE SESSION

On a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, all Board members in attendance and Plant Manager Arnold (partial session attendance) went into executive session at 8:55 P.M. to discuss NY Public Officers Law §105:1 – (f) the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. On a motion made by Mr. Siarkowski, seconded by Mr. Rizzo, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board came out of executive session at 9:22 P.M.

Resolution No. 2023-17

On a motion made Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1) absent, and none (0) opposed, the Board approved Resolution No. 2023-17. *Authorizing 2024 Salary Schedule for Non-Union Employees.*

MEETING ADJOURNED

There being no further business, the meeting adjourned at 9:26 P.M. on a motion made by Mr. Siarkowski, seconded by Mr. Schwartz, carried five (5) in favor, one (1), and none (0) opposed.

The next regular meeting will be held on **Wednesday, January 10, 2024 at 7:00 P.M.**

Respectfully submitted,

Eric Parker, Secretary
Gloversville-Johnstown Joint Sewer Board